



City of San Antonio

Agenda Memorandum

File Number:
{{item.tracking_number}}

Agenda Item Number: 6

Agenda Date: November 12, 2024

In Control: Audit Committee

DEPARTMENT: Police Department

DEPARTMENT HEAD: William McManus, Chief of Police

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Post-Solicitation High Profile Briefing for Installation and Storage Services of Ballistic Glass

SUMMARY:

The San Antonio Police Department (SAPD) will present a post-solicitation briefing following the solicitation for proposals from qualified contractors to provide installation and storage services for ballistic windshields and side panel windows in specialty and patrol vehicles. This includes removing factory windshields and windows, installing ballistic glass, storing the removed factory glass, and reinstalling the factory glass upon vehicle decommissioning.

BACKGROUND INFORMATION:

On September 11, 2023, City Council approved, a Fiscal Year 2024 budget amendment in the amount of \$210,000.00 to outfit 30 specialty vehicles with ballistic glass in the first year of the contract with an average of 200 vehicles per year thereafter.

On July 22, 2024, a Request for Competitive Sealed Proposal (RFCSP) was released for Ballistic Glass Installation and Storage Services. The estimated contract value of \$6,370,000 reflects an initial cost of \$210,000 for the first 30 vehicles and \$1,274,000 annually to outfit 200 vehicles per year for an initial 3-year term with 2, 1-year options to extend.

On September 6, 2024, one proposal was received and was deemed responsive to move forward for full proposal evaluation. The evaluation committee representatives were Maria Villagomez, Deputy City Manager, City Manager's Office; Karen Falks, Assistant Chief, San Antonio Police Department; Richard Riley, Assistant Police Director, San Antonio Police Department; Chris Benavides, Deputy Chief, San Antonio Police Department; and Ruben A. Flores, Assistant Director, Building and Equipment Services Department.

The evaluation committee met to discuss and score the sole responsive proposal on October 4, 2024. The committee evaluated the proposal via consensus scoring and recommended awarding the contract to the sole respondent.

This item is scheduled for Council consideration on December 5, 2024.

ISSUE:

For briefing purposes only

FISCAL IMPACT:

For briefing purposes only

ALTERNATIVES:

For briefing purposes only

RECOMMENDATION:

Staff recommends approval to proceed with scheduling one contract for City Council consideration to provide the San Antonio Police Department with installation and storage services of ballistic glass windshields and side panel windows for the estimated total value of \$6,370,000 for an initial 3-year term, with 2, 1-year options to extend.