

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A CONTRACT WITH SELRICO SERVICES, INC., TO PROVIDE EMERGENCY CATERING SERVICES FOR CITY OF SAN ANTONIO EMPLOYEES AND EMERGENCY WORKERS AFTER AN EMERGENCY, A DISASTER, OR IN SUPPORT OF AN ACTIVATION OF THE CITY'S EMERGENCY OPERATIONS CENTER, FOR AN ESTIMATED AMOUNT OF \$20,000.00 ANNUALLY AND ESTIMATED TOTAL CONTRACT AMOUNT OF \$100,000.00, BEGINNING UPON AWARD THROUGH SEPTEMBER 30, 2027, WITH TWO ADDITIONAL ONE-YEAR RENEWAL OPTIONS. THIS CONTRACT WILL ONLY BE UTILIZED DURING A STATE ACTIVATION, WHICH IS 100% REIMBURSABLE BY THE TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM).**

\* \* \* \* \*

**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide emergency catering services for City of San Antonio employees and emergency workers after an emergency, disaster, or in support of an activation of the City's Emergency Operations Center (EOC), including other non-specified support sites; and

**WHEREAS**, although the primary intent is for catering services after a hurricane, catering services may be required during other disasters, such as brush fires, flooding, tornadoes or other long term emergency events; and

**WHEREAS**, two proposals were received and evaluated; and

**WHEREAS**, staff recommends Selrico Services, Inc., for award of a contract based on the City's standard RFCSP evaluation process; and

**WHEREAS**, approval of this ordinance will authorize a contract, beginning upon award and ending on September 30, 2027, with the option for the City to renew for two additional one-year periods, for an estimated cost of \$20,000.00 annually and an estimated total cost of \$100,000.00, over the entire contract term including renewals; and

**WHEREAS**, this contract will only be utilized during a State activation, which is 100% reimbursable by the Texas Division of Emergency Management (TDEM); and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposal submitted by Selrico Services, Inc., to provide emergency catering services for City of San Antonio employees and emergency workers after an emergency, disaster, or in support of an activation of the City's Emergency Operations Center (EOC), including other non-specified support sites, for an estimated total cost of \$100,000.00, over the entire contract term including renewals, is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the score summary and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** A new fund and internal order number will be created, upon which the sum of \$100,000.00 from unused funds will be appropriated.

**SECTION 3.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 4.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED and APPROVED** this \_\_\_ day of \_\_\_, 2025.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

\_\_\_\_\_  
Andrew Segovia, City Attorney