

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL**

AN ORDINANCE

**APPROVING A PROFESSIONAL SERVICE AGREEMENT WITH ORACLE
TECH DIAGNOSTIC LABS, LLC TO PROVIDE RANDOM, REASONABLE
SUSPICION, AND POST-ACCIDENT DRUG TESTING TO SWORN
MEMBERS OF THE SAN ANTONIO POLICE DEPARTMENT AND THE
SAN ANTONIO FIRE DEPARTMENT FOR A THREE-YEAR TERM
BEGINNING APRIL 15, 2025 THROUGH APRIL 14, 2028 WITH TWO ONE-
YEAR RENEWAL OPTIONS IN A TOTAL CONTRACT AMOUNT OF
\$900,000.00**

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WHEREAS, the San Antonio Police Department (SAPD) and the San Antonio Fire Department (SAFD) conducts random, post-accident and reasonable suspicion drug testing pursuant to the terms of their collective bargaining agreement; and

WHEREAS, the City's Finance Department on behalf of the Human Resources Department released a Request for Proposal (RFP) seeking proposals for drug testing services; and

WHEREAS, four proposals were reviewed by the selection committee; and

WHEREAS, the criteria used to evaluate the proposals included experience, background and qualifications; proposed plan, price schedule; Small Business Enterprise; Local Preference; Veteran-Owned Small Business Preference Program; and Minority Women Business Enterprise programs; and

WHEREAS, as a result of the evaluation process, staff recommends Oracle Tech Diagnostic Labs, LLC to provide services pursuant to the Contract; and

WHEREAS, said Contract provides for an initial 3-year term, beginning April 15, 2025, with two (2), one (1) year options to renew; and

WHEREAS, the total estimated cost of this agreement is \$900,000.00; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee is hereby authorized to execute a Professional Service Contract to provide drug testing services with Oracle Tech Diagnostic Labs, LLC. The Contract shall be executed for an initial three-year term, beginning April 15, 2025 through April 14, 2028 with two one year renewal options. A copy of the Contract is attached as Exhibit A. The terms and conditions of said Contract are hereby approved.

SECTION 2. Funding in the amount of \$115,000.00 for this ordinance is available in Fund 11001000, Cost Center 1701010006 and General Ledger 5201040 as part of the Fiscal Year 2025 Adopted Budget approved by City Council.

SECTION 3. Funding in the amount of \$65,000.00 for this ordinance is available in Fund 11001000, Cost Center 2015010003 and General Ledger 5201040 as part of the Fiscal Year 2025 Adopted Budget approved by City Council.

SECTION 4. Additional funding is contingent upon City Council approval of the Fiscal Year 2026 and subsequent budgets that fall within the contract terms of this ordinance.

SECTION 5. Payment in the amount up to \$900,000.00 is authorized to Oracle Tech Diagnostic Labs, LLC and should be encumbered with a purchase order.

SECTION 6. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 7. This Ordinance becomes effective immediately if passed and approved by eight (8) affirmative votes; otherwise this Ordinance shall take effect ten (10) days from the date of passage.

PASSED AND APPROVED this xxth day of April, 2025.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney