

Office of Risk Management



Claims Audit Services

Debra M. Ojo, MPA, Director

November 21, 2024

Scope of Service



- Conduct annual claim audit of the following services:
 - Third-Party Administrator (TPA) workers' compensation and medical cost containment services
 - WC Healthcare Network
 - Internal General Liability and Auto Liability claims handling program
- Provide up to 80 hours of annual claims consulting services
- Annual claim audit commences in January and finalized in March of the same year

Background



Request for Proposal (RFP)

- April 24, 2024 – RFP Released
- May 28, 2024 – RFP Closed

Bid Analysis & Selection

- Two Proposals Received
- August 26, 2024 – Committee by consensus, recommended 3rd Stage, LLC.

City Council Recommendation

- Award Contract to 3rd Stage, LLC.
- Effective January 1, 2025, 3 years, 2 one-year extensions
- Estimated contract value \$182,347

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