



# City of San Antonio

## Agenda Memorandum

### File Number:

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**Agenda Item Number:** 18

**Agenda Date:** February 27, 2025

**In Control:** City Council A Session

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**DEPARTMENT:** Office of the City Clerk

**DEPARTMENT HEAD:** Debbie Racca-Sittre

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Planning Commission Board Appointments

**SUMMARY:**

Approving the following At-Large Appointees to the Planning Commission for a term of office to expire October 6, 2026:

A. Appointing Jacob Sanchez

B. Reappointing Samer Dessouky, George W. Peck, Matthew David Proffitt, and Meredith Siegel

**BACKGROUND INFORMATION:**

The nine (9) member At-Large Planning Commission is appointed by the City Council for overlapping staggered 2-year terms. Commissioners should represent as nearly as practicable various areas of the City. In addition to the nine (9) members, there are four (4) Ex-Officio members that include: the City Manager, a Councilmember designated by City Council, the Chairman of the Zoning Commission, and the Chairman of the Zoning Board of Adjustment. The Ex-Officio members may vote but their votes do not count towards a quorum. The Planning Commission has the principal duty of acting as an advisory body to the City Council to consider

comprehensive, Citywide development.

On June 17, 2024, Councilmember Viagran submitted Council Consideration Request (CCR) 2024-0019 requesting diversification of the Planning Commission. The CCR was assigned to the Office of the City Clerk and presented to the Governance Committee on August 16, 2024. The Governance Committee referred the CCR to the Planning and Community Development Committee, which was briefed on the matter on October 24, 2024. Using the feedback of the Planning and Community Development Committee, City staff updated the Planning Commission application with five (5) new questions regarding applicants' knowledge of growth and development issues across the City's geographic areas, then implemented a new recruitment effort requiring this new application. These efforts began on December 3, 2024, and ran through December 31, 2024, with the announcement of the search for new commissioners made through digital and physical media including posts on the City's website and social media accounts; mass emails; Citywide text notices; and flyers provided to registered neighborhood associations, community organizations, senior centers, libraries, and City Council District offices. A total of 29 applications were received. Mayor Nirenberg appointed Governance Committee members Councilmembers Rocha Garcia and Cabello Havrda to an ad-hoc review committee to review all applications and establish a shortlist of candidates for consideration by the full Committee.

On February 17, 2025, the Governance Committee met and interviewed eight (8) shortlisted applicants for five (5) At-Large seats. The Committee approved moving the named applicants forward to the full City Council for approval at the next available A Session.

**ISSUE:**

Board and commission appointments require full City Council approval.

**ALTERNATIVES:**

The Office of the City Clerk will continue to promote vacancies.

**FISCAL IMPACT:**

There is no fiscal impact.

**RECOMMENDATION:**

In order to proceed with the direction of the Governance Council Committee, the Office of the City Clerk recommends approval of the Planning Commission appointments.