



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 17

Agenda Date: December 5, 2024

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Contract Ratification for Lightcast Subscription

SUMMARY:

This ordinance ratifies services provided and a contract with SHI/Government Solutions, Inc. for a Lightcast Subscription for the period of October 19, 2024, through December 5, 2024, and approval to continue the contract through October 18, 2025, for the Workforce Development Office for a total cost of \$76,419.35. Funding is available from the FY 2025 SA: Ready to Work Fund Adopted Budget.

BACKGROUND INFORMATION:

Submitted for Council ratification and action are the services provided for the period of October 19, 2024, through December 5, 2024, and approval to continue to provide a Lightcast subscription through October 18, 2025, for the Workforce Development Office. Lightcast provides real-time data for more than 160,000 sources daily for detailed information about occupations, skills in demand, and career pathways ensuring the most complete view possible in the changing labor market for the Ready to Work Program. The contract for Lightcast subscription, including Lightcast Developer and Snowflake Developer expired October 18, 2024; continuation of the subscription services was needed to avoid any lapse in the program, and therefore a ratification

was necessary.

The City issued a Request for Offer (RFO) for “Annual Contract for Renewal of Lightcast for Workforce Development Office” (RFO 6100018353) to SHI/Government Solutions, Inc., a cooperative vendor, on September 9, 2024, with a submission deadline of September 16, 2024. SHI/Government Solutions, Inc. submitted an offer, which meets the published specifications, and is recommended for contract award.

This contract with SHI/Government Solutions, Inc., contract# 2024056-02 is made in accordance with the National Intergovernmental Purchasing Alliance Company (OMNIA Partners) Program approved through Ordinance 2013-06-13-0414, dated 6/13/2013.

The term of the ratified agreement will be for the period October 19, 2024, through December 5, 2024, and will continue through October 18, 2025.

ISSUE:

This ordinance will ratify services provided and a contract for Lightcast Subscription with SHI/Government Solutions for the Workforce Development Office for the period October 19, 2024, through December 5, 2024, and will continue through October 18, 2025.

This purchase is exempt from the Small Business Economic Development Advocacy Program.

This purchase is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to goods/supplies contracts or non-professional services contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract ratification not be approved, the Workforce Development Office would not continue to receive the most updated data for an effective Ready to Work Program.

FISCAL IMPACT:

This ordinance ratifies services provided and a contract with SHI/Government Solutions, Inc. for a Lightcast Subscription for the period October 19, 2024, through December 5, 2024, and approval to continue the contract through October 18, 2025, for the Workforce Development Office for a total cost of \$76,419.35. Funding is available from the FY 2025 SA: Ready to Work Fund Adopted Budget.

RECOMMENDATION:

Staff recommends approval.