

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL**

AN ORDINANCE

APPROVING A PROFESSIONAL SERVICES CONTRACT WITH REVIEWED COSTS INC. DBA INDUSTRIAL UI SERVICES, TO PROVIDE UNEMPLOYMENT COST MANAGEMENT SERVICES FOR A THREE-YEAR TERM, BEGINNING NOVEMBER 16, 2023 AND ENDING NOVEMBER 15, 2026, WITH TWO, ONE-YEAR RENEWAL TERMS AT THE CITY'S OPTION, AT AN ESTIMATED TOTAL EXPENSE OF \$197,500.00.

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WHEREAS, the City's Finance Department, Purchasing Division, on behalf of the Human Resources Department released a Request for Proposal (RFP) seeking proposals for unemployment cost management services; and

WHEREAS, one (1) proposal was received and reviewed by the selection committee; and

WHEREAS, the criteria used to evaluate the response included experience, background and qualifications, proposed plans, price schedule; Small Business Economic Development Advocacy (SBEDA); Local Preference; Veteran-Owned Small Business Preference Program; and

WHEREAS, as a result of the RFP process, the staff recommends Reviewed Costs Inc. DBA Industrial UI Services be awarded the contract to provide services; and

WHEREAS, said Contract provides for an initial 3-year term, beginning November 16, 2023, with two (2), one (1) year options to renew; and

WHEREAS, the estimated annual cost of this contract is \$39,500.00 with a total cost over five years of \$197,500.00; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee is hereby authorized to execute a contract with Reviewed Costs Inc. DBA Industrial UI Services to provide unemployment cost management services. The contract shall be executed for an initial three (3) year term, beginning November 16, 2023, and ending November 15, 2026, and includes an option for the City to extend the contract for two (2) one (1) year periods, subject to subsequent funding and approval by City Council. A copy of the contract, in substantially final form, is attached hereto as Exhibit A. The terms and conditions of said contract are hereby approved.

SECTION 2. Funding in the amount of \$39,500.00 for this ordinance is available in Fund

75002001, Cost Center 1002210001 and General Ledger 5201040 as part of the Fiscal Year 2024 Adopted Budget approved by City Council.

SECTION 3. Additional funding is contingent upon City Council approval of the Fiscal Year 2025 and subsequent budgets that fall within the contract terms of this ordinance.

SECTION 4. Payment in the amount of \$197,500.00 is authorized to Reviewed Costs Inc., DBA Industrial U.I. Services and should be encumbered with a purchase order.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6. This ordinance is effective immediately upon passage by eight affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED AND APPROVED this xxth day of November, 2023.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney