

**(THIS IS A DRAFT ORDINANCE ONLY AND SUBJECT TO CHANGE)**

**ORDINANCE**

**AWARDING UP TO \$300,000.00 IN FY2024 HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS TO COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS FOR ELIGIBLE OPERATING EXPENSES.**

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**WHEREAS**, on August 3, 2023, pursuant to Ordinance No. 2023-08-03-0511, City Council approved and adopted the FY 2024 United States Department of Housing and Urban Development (HUD) Annual Action Plan and Budget (FY2024 HUD Action Plan), which included and authorized a set aside of Home Investment Partnerships Program (HOME) funding for Community Housing Development Organization (CHDO) operating expenses; and

**WHEREAS**, in furtherance of the FY2024 HUD Action Plan, City staff released a request for proposals (RFP) in the amount of \$300,000.00 for organizations that are certified as a CHDO, as that term is defined in applicable HOME regulations and the 2013 HOME Final Rule; and

**WHEREAS**, applications were received from four CHDOs in response to the RFP; and

**WHEREAS**, a panel of staff members reviewed and evaluated the applications received from the respondents based on the criteria set forth in the RFP; and

**WHEREAS**, based on their review and evaluation, the panel recommended that an award of HOME funding be made to each of the respondents; and

**WHEREAS**, City Council approves the recommended award of HOME funds as set forth herein;  
**NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The sum of \$300,000.00 is hereby appropriated in fund 252320000 and Internal Order 157000000483 for the funding of eligible Community Housing Development Organizations (CHDO) for operating expense activities, upon issuance of a Purchase Order, as follows:

- (a) \$100,000.00 to Habitat for Humanity of San Antonio, Inc.; and
- (b) \$85,000.00 to Housing and Community Services, Inc. dba Prospera Housing Community Services; and
- (c) \$75,000.00 to Our Casas Resident Council, Inc.; and
- (d) \$40,000.00 to Alamo Area Mutual Housing Association, Inc. dba Alamo Community Group.

**SECTION 2.** The City Manager, or their designee, the Director of the Neighborhood and Housing Services Department or their designee, the Assistant Director of the Neighborhood and Housing

Services Department or their designee, or Grants Administrator of the Division of Grants Monitoring and Administration are each individually hereby authorized to approve budget adjustments within project allocations to conform with actual expenditures if line item cost overruns occur or are anticipated.

**SECTION 3.** The City Manager or their designee, the Director of the Neighborhood and Housing Services Department or their designee, the Assistant Director of the Neighborhood and Housing Services Department or their designee, or the Grants Administrator of the Division of Grants Monitoring and Administration, are each individually hereby authorized to negotiate and execute any and all contracts and other documents necessary for: (a) implementation of the funding awards as set forth herein; and (b) compliance with the U.S. Department of Housing and Urban Development (HUD) rules, regulations, and procedures, and to submit all certifications and such other information to and as required by HUD.

**SECTION 4.** The appropriations, reallocations, expenditures, encumbrances, and budget revisions necessitated and scheduled pursuant to this Ordinance are hereby authorized for entry into the City's accounting system.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this 9<sup>th</sup> day of November, 2023.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney