

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A CONTRACT WITH SELRICO SERVICES, INC., TO PROVIDE CUSTODIAL SERVICES FOR VARIOUS CITY FACILITIES FOR TOTAL COST OF \$8,200,000.00 FOR THE PERIOD OF JANUARY 1, 2024, TO DECEMBER 31, 2026, WITH TWO (2) ADDITIONAL ONE-YEAR RENEWAL OPTIONS. FUNDING IS FROM THE GENERAL FUND, INFORMATION TECHNOLOGY SERVICES FUND, AND SOLID WASTE OPERATING & MAINTENANCE FUND.**

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**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide custodial services at various City facilities for the Department of Human Services, Police Department, Fire Department, Solid Waste Management Department, Information Technology Services Department and the World Heritage Office; and

**WHEREAS**, thirteen proposals were received, of which one proposal was deemed non-responsive by the Economic Development Department due to the Respondent's failure to meet the Small Business Economic Development Advocacy (SBEDA) Program subcontracting requirements, two proposals were withdrawn and ten were evaluated; and

**WHEREAS**, staff recommends Selrico Services, Inc., for award of a contract based on the City's standard RFCSP evaluation process; and

**WHEREAS**, approval of this ordinance will authorize a contract beginning January 1, 2024 through December 31, 2026, with the option for the City to renew for two additional, one-year periods, for estimated total cost of \$8,200,000.00 for the entire contract term including renewal options; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposal submitted by Selrico Services, Inc., to provide custodial services at various City facilities, beginning January 1, 2024 through December 31, 2026, with the option for the City to renew for two additional, one-year periods, for estimated total cost of \$8,200,000.00 for the entire contract term including renewal options is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance

certificates and endorsements. A copy of the Score Summary, contract and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** Funds will be encumbered upon issuance of purchase orders, and payment is authorized to Selrico Services, Inc. All expenditures will be in accordance with the Fiscal Year 2024 budget, and such other appropriations necessary to fund the contract through its term as evidenced by subsequent ordinances.

**SECTION 3.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 4.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED and APPROVED** this \_\_\_ day of \_\_\_\_\_, 2023.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney