

## Early Head Start - CCP Fiscal Reports GY 23-24 as of May 31, 2024

### BUDGET BY CATEGORY

	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	Var (\$)	Var ( %)
PERSONNEL	\$ 862,458	\$ 732,499	\$ 727,135	\$ 5,364	0.7%
FRINGE	\$ 338,244	\$ 290,605	\$ 294,558	\$ (3,953)	-1.4%
TRAVEL	\$ 9,330	\$ 4,000	\$ 2,519	\$ 1,481	37.0%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	0.0%
SUPPLIES	\$ 78,971	\$ 43,425	\$ 7,131	\$ 36,294	83.6%
CONTRACTUAL	\$ 2,017,337	\$ 1,643,373	\$ 1,649,517	\$ (6,144)	-0.4%
COSA	\$ 78,294	\$ 27,493	\$ 36,767	\$ (9,274)	-33.7%
Blessed Sacrament	\$ 359,082	\$ 299,240	\$ 299,240	\$ -	0.0%
Ella Austin	\$ 430,898	\$ 359,080	\$ 356,279	\$ 2,801	0.8%
Healy Murphy	\$ 574,531	\$ 478,780	\$ 478,780	\$ -	0.0%
Inman Christian	\$ 251,358	\$ 209,470	\$ 209,140	\$ 330	0.2%
Seton Home	\$ 143,633	\$ 119,690	\$ 119,690	\$ -	0.0%
YWCA	\$ 179,541	\$ 149,620	\$ 149,620	\$ -	0.0%
Support Services	\$ -	\$ -	\$ -	\$ -	0.0%
OTHER	\$ 57,181	\$ 42,387	\$ 34,023	\$ 8,364	19.7%
TOTAL FED BUDGET	\$ 3,363,521	\$ 2,756,290	\$ 2,714,884	\$ 41,406	1.5%
NON FED SHARE/IN KIND	\$ 775,585	\$ 257,052	\$ 223,973	\$ 33,079	12.9%
TOTAL BUDGET	\$ 4,139,106	\$ 3,013,342	\$ 2,938,857	\$ 74,485	2.5%

### Variance Explanations:

Personnel Services and Fringe Benefits	\$1.4K Budget adjustment completed in period 5 to offset higher than expected Personnel costs. Variance expected to balance throughout grant year. We are monitoring and will adjust accordingly.
Travel	\$1.4K Travel scheduled, positive variance will reduce.
Supplies	\$36K Lower expenses than expected for Office Supplies and Other Commodities. Remaining amount may be used to offset any overage in Personnel and/or Self-Insurance/Other; Division is working on spending any remaining amounts not needed to offset overages.
Contractual -COSA	(\$6.1K) Teachstone invoices (CLASS) for January greater than expected (\$7.4K). Less expenses than expected for UIW year to date and Q1 deliverables disallowance for Inman (\$330) and Ella Austin (\$2.8K).
Other	\$8.3 Cleaning expense allocation pending will post with the July invoice; Lower expenses than anticipated for Food, Binding & Printing, and Education - Classes.
Non Federal Share/In Kind	\$33K Facility In-Kind JE will post in June; Scheduled to meet our 20% match requirement sooner than expected.

TRACKED COSTS	YTD ALLOWED	YTD ACTUAL		
Administrative Cost	\$440,829	\$100,689		
*may not exceed 15% of Actual Expenditure; If all Federal and Nonfederal spent the maximum allowable is \$ 564,510				
TRACKED COSTS	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	Var %
Training and Technical Assistance	\$64,800	\$40,580	\$34,312	\$6,268 15.4%
(Earmarked costs)				

EHS-CCP 2023-2024 Grant Summary		TOTAL BUDGET	YEAR TO DATE				
Description	GL		Budget	Actual	Variance \$	Variance %	Encumbrance
		\$ 4,139,106.00	\$ 3,013,341.51	\$ 2,938,856.81	\$ 74,484.70	2.47%	\$ 254,413.18
Regular Salaries	5101010	\$ 862,458.00	\$ 732,499.23	\$ 727,135.47	\$ 5,363.76	0.73%	\$ -
Temporary Salaries	5101015	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Overtime Salaries	5101020	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Retiree Payout Sal	5101070	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Personnel Services</b>		<b>\$ 862,458.00</b>	<b>\$ 732,499.23</b>	<b>\$ 727,135.47</b>	<b>\$ 5,363.76</b>	<b>0.73%</b>	<b>\$ -</b>
Language Skill Pay	5101050	\$ 1,480.00	\$ 1,265.67	\$ 1,550.00	\$ (284.33)	-22.46%	\$ -
FICA & Medicare Exp	5103005	\$ 64,627.00	\$ 55,461.05	\$ 54,611.89	\$ 849.16	1.53%	\$ -
Temp FICA & Medicare	5103007	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Life Insurance	5103010	\$ 617.00	\$ 575.29	\$ 518.15	\$ 57.14	9.93%	\$ -
Pers Leave Buy Back	5103035	\$ 17,144.00	\$ 17,144.00	\$ 17,144.15	\$ (0.15)	0.00%	\$ -
Retirement Exp	5105010	\$ 118,584.00	\$ 101,287.82	\$ 102,999.19	\$ (1,711.37)	-1.69%	\$ -
Civiln Actv Healthcr	5170040	\$ 135,792.00	\$ 114,871.45	\$ 117,734.44	\$ (2,862.99)	-2.49%	\$ -
<b>Fringe Benefits</b>		<b>\$ 338,244.00</b>	<b>\$ 290,605.28</b>	<b>\$ 294,557.82</b>	<b>\$ (3,952.54)</b>	<b>-1.36%</b>	<b>\$ -</b>
Travel-Official	5207010	\$ 9,330.00	\$ 4,000.00	\$ 2,519.29	\$ 1,480.71	37.02%	\$ -
<b>Travel-Official</b>		<b>\$ 9,330.00</b>	<b>\$ 4,000.00</b>	<b>\$ 2,519.29</b>	<b>\$ 1,480.71</b>	<b>37.02%</b>	<b>\$ -</b>
Fees to Prof Contr.	5201040	\$ 30,794.00	\$ 18,493.00	\$ 32,304.17	\$ (13,811.17)	-74.68%	\$ 10,173.61
Contractual Services	5202020	\$ 1,986,543.00	\$ 1,624,880.00	\$ 1,617,212.39	\$ 7,667.61	0.47%	\$ 218,312.85
BSA Ella Austin Healy Inman Seton Home YWCA Direct TTA	5202020	\$ 359,082.00	\$ 299,240.00	\$ 299,240.00	\$ -	0.00%	\$ -
	5202020	\$ 430,898.00	\$ 359,080.00	\$ 356,279.16	\$ 2,800.84	0.78%	\$ -
	5202020	\$ 574,531.00	\$ 478,780.00	\$ 478,780.00	\$ -	0.00%	\$ -
	5202020	\$ 251,358.00	\$ 209,470.00	\$ 209,140.09	\$ 329.91	0.16%	\$ -
	5202020	\$ 143,633.00	\$ 119,690.00	\$ 119,690.00	\$ -	0.00%	\$ -
	5202020	\$ 179,541.00	\$ 149,620.00	\$ 149,620.00	\$ -	0.00%	\$ -
	5202020	\$ 47,500.00	\$ 9,000.00	\$ 4,463.14	\$ 4,536.86	0.00%	\$ -
	5202020	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Contractual</b>		<b>\$ 2,017,337.00</b>	<b>\$ 1,643,373.00</b>	<b>\$ 1,649,516.56</b>	<b>\$ (6,143.56)</b>	<b>-0.37%</b>	<b>\$ 228,486.46</b>
Office Supplies	5302010	\$ 18,263.00	\$ 13,389.00	\$ 700.22	\$ 12,688.78	94.77%	\$ 204.37
Computer Software	5304075	\$ 2,160.00	\$ 1,000.00	\$ -	\$ 1,000.00	100.00%	\$ -
Other Commodities	5304080	\$ 38,390.00	\$ 25,536.00	\$ 6,431.24	\$ 19,104.76	74.82%	\$ 14,689.78
Cap<5000 - Comp Equ.	5501000	\$ 17,254.00	\$ 3,000.00	\$ -	\$ 3,000.00	100.00%	\$ 64.28
Cap<5000 - Furn &Fix	5501065	\$ 2,904.00	\$ 500.00	\$ -	\$ 500.00	100.00%	\$ -
<b>Supplies</b>		<b>\$ 78,971.00</b>	<b>\$ 43,425.00</b>	<b>\$ 7,131.46</b>	<b>\$ 36,293.54</b>	<b>83.58%</b>	<b>\$ 14,958.43</b>
Education - Classes	5201025	\$ 11,439.00	\$ 8,049.00	\$ 5,001.83	\$ 3,047.17	37.86%	\$ -
Adv and Publications	5203040	\$ -	\$ -	\$ 188.81	\$ (188.81)	0.00%	\$ -
Binding & Printing	5203060	\$ 7,559.00	\$ 5,250.00	\$ 1,463.81	\$ 3,786.19	72.12%	\$ -
Subs to Publications	5203070	\$ -	\$ -	\$ 7.34	\$ (7.34)	0.00%	\$ -
Transportation Fees	5203090	\$ 2,000.00	\$ 1,549.00	\$ 2,366.39	\$ (817.39)	-52.77%	\$ -
Maint - Buildings	5204050	\$ 184.00	\$ 180.00	\$ 1,084.75	\$ (904.75)	-502.64%	\$ 396.66
Cleaning Services	5204060	\$ 12,063.00	\$ 10,527.00	\$ 5,326.71	\$ 5,200.29	49.40%	\$ 10,130.40
Rental Office Equip.	5205020	\$ 1,586.00	\$ 1,200.00	\$ 546.10	\$ 653.90	54.49%	\$ -
Alarm and Sec. Serv.	5208530	\$ 72.00	\$ 48.00	\$ -	\$ 48.00	100.00%	\$ -
Food	5304010	\$ 6,000.00	\$ 4,295.00	\$ 579.19	\$ 3,715.81	86.51%	\$ 441.23
Cell Phone Services	5403040	\$ 2,530.00	\$ 2,025.00	\$ 3,312.80	\$ (1,287.80)	-63.60%	\$ -
Wireless Data Comm.	5403510	\$ 1,500.00	\$ 1,125.00	\$ 1,088.34	\$ 36.66	3.26%	\$ -
Software Licenses	5404520	\$ 2,100.00	\$ -	\$ -	\$ -	0.00%	\$ -
Gas and Electricity	5404530	\$ 4,936.00	\$ 4,093.00	\$ 1,787.92	\$ 2,305.08	56.32%	\$ -
Water and Sewer	5404540	\$ 433.00	\$ 349.00	\$ 208.02	\$ 140.98	40.40%	\$ -
DW Other	5407032	\$ 1,085.00	\$ 1,085.00	\$ 2,107.61	\$ (1,022.61)	-94.25%	\$ -
Subs - Comp. Serv	5203080	\$ 2,590.00	\$ 1,508.00	\$ 8,817.76	\$ (7,309.76)	-484.73%	\$ -
<b>Other</b>		<b>\$ 57,181.00</b>	<b>\$ 42,387.00</b>	<b>\$ 34,022.91</b>	<b>\$ 8,364.09</b>	<b>19.73%</b>	<b>\$ 10,968.29</b>
In Kind Other Contrc	6602025	\$ 775,585.00	\$ 257,052.00	\$ 223,973.30	\$ 33,078.70	12.87%	\$ -
<b>In Kind</b>		<b>\$ 775,585.00</b>	<b>\$ 257,052.00</b>	<b>\$ 223,973.30</b>	<b>\$ 33,078.70</b>	<b>12.87%</b>	<b>\$ -</b>
<b>Total</b>		<b>\$ 4,139,106.00</b>	<b>\$ 3,013,341.51</b>	<b>\$ 2,938,856.81</b>	<b>\$ 74,484.70</b>	<b>2.47%</b>	<b>\$ 254,413.18</b>

## Procurement Card Transaction Log

### YTD For the Period Ending: May 31, 2024

Date	IO	GL	Vendor	Purpose	Amount
5/31/2024	138000003522	5304080	Tec Laboratories	33 Non-toxic, chemical/pesticide free & safe for children older than 6 months head lice treatment for EHS-CCP children.	\$ 494.67
Monthly Total:					\$494.67

IO	GL	GL Name	Amount
138000003522	5201040	Fees to Prof Contr.	\$ 54.00
138000003524	5207010	Travel-Official	\$ 1,405.44
138000003522	5304010	Food	\$ 92.80
138000003524	5201025	Education - Classes	\$ 190.00
Year to Date Total:			\$2,236.91