



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 16

**Agenda Date:** June 13, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Transportation Department

**DEPARTMENT HEAD:** Catherine Hernandez

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

2024-2025 Task Order Contract for Transportation Construction Projects – Package 1

**SUMMARY:**

An Ordinance awarding the 2024 Task Order Contract for Transportation Construction Projects – Package 1 to E-Z Bel Construction, LLC in the amount not to exceed \$3,748,396 for the Mid Block Crossing Project. Funds are available from General Fund included in the FY 2024 – FY 2029 Capital Improvement Program.

**BACKGROUND INFORMATION:**

Each year, the Transportation Department is responsible for implementing various safety and mobility projects throughout the City. The needs range from maintenance of existing infrastructure to new facilities for the Mid-Block Crossing Project.

A task order contract allows the Transportation Department to handle multiple projects to be delivered and limited timeline to complete. A task order contract is awarded based on the capacity, or total dollar amount, anticipated to deliver a number of projects within a specified timeframe.

This Task Order Contract for various capital improvement construction projects includes, but is

not limited to, removal and replacement or installation of concrete curbs, sidewalks, driveways, concrete retaining walls-combination type, and curb ramps, minor asphalt replacement, topsoil, sodding, tree pruning, traffic control devices such as signals, signs and pavement markings, bicycle facility construction or retrofit, construction activities within railroad right-of-way and any other items required due to the site conditions to accomplish the project scope and any other work required for the completion of the assigned projects located throughout the City.

#### **Procurement of Services**

This project was advertised on March 27, 2024, for construction bids in the San Antonio Hart Beat, the City's website, the Texas Electronic State Business Daily, on TVSA, and through the electronic bidding website CivCast. Bids were opened on April 30, 2024, and one (1) bid was received. E-Z Bel Construction, LLC submitted the lowest responsive bid as indicated in the attached bid summary.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract to maximize the amount of small, minority and women-owned business participation on the contract. The Goal Setting Committee set a 18% Minority/Women Business Enterprise (M/WBE) subcontracting goal and a 4% African American Business Enterprise (AABE) subcontracting goal. E-Z Bel Construction, LLC has committed to meeting the subcontractor participation goal.

This construction contract was developed utilizing the low qualified bid process; therefore, a Contracts Disclosure Form is not required.

This vendor has acknowledged to comply with the Heat Illness Prevention Ordinance, approved on August 31, 2023, through Ordinance #2023-08-31-0585.

#### **ISSUE:**

This ordinance approves the 2024 Task Order Contract for Transportation Construction Projects – Package 1 to E-Z Bel Construction, LLC in the amount not to exceed \$3,748,396 for the Mid Block Crossing Project.

As part of the department's continuing efforts to expedite project delivery and completion of infrastructure projects citywide, the Transportation Department will use this Task Order Contract for various capital improvement construction projects including, but not limited to, 5 mid-block crossings, removal and replacement or installation of concrete curbs, sidewalks, driveways, concrete retaining walls-combination type, and curb ramps, minor asphalt replacement, topsoil, sodding, tree pruning, traffic control devices such as signals, signs and pavement markings, bicycle facility construction or retrofit, construction activities within railroad right-of-way and any other items required due to the site conditions to accomplish the project scope. This contract will be utilized for design-ready projects constructed between July 2024 and July 2025. This contract also may be used for additional projects depending on the final costs for the identified projects.

#### **ALTERNATIVES:**

An alternative to not awarding this task order contract would be to individually bid out the projects for construction. However, construction bid prices of individual projects would minimize bid quantities for each contract and eliminate the bulk material savings typically offered on task order contracts. Additionally, bidding the projects individually would prolong the delivery of these projects.

**FISCAL IMPACT:**

An Ordinance awarding the 2024 Task Order Contract for Transportation Construction Projects – Package 1 to E-Z Bel Construction, LLC in the amount not to exceed \$3,748,396 for the Mid Block Crossing Project. Funds are available from General Fund included in the FY 2024 – FY 2029 Capital Improvement Program.

Expenditures for these services are subject to available funding and are authorized by individual projects at the time work is requested or project funds are appropriated through ordinance. Requirements for each task shall be detailed in the individual work orders assigned. The City makes no minimum guarantee pertaining to the volume of work.

If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action.

**RECOMMENDATION:**

Staff recommends approval.