



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 1

Agenda Date: June 11, 2025

In Control: City Council Special Meeting

DEPARTMENT: Office of the City Clerk

DEPARTMENT HEAD: Debbie Racca-Sittre

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Interview of applicants and selection of up to three candidates for consideration at the June 12, 2025, "A" Session to temporarily fill the City Council District 2 office.

SUMMARY:

City Council will interview applicants and select up to three candidates for consideration at the June 12, 2025, "A" Session to temporarily fill the City Council District 2 office.

BACKGROUND INFORMATION:

On May 14, 2025, Councilmember Jalen McKee-Rodriguez informed the Mayor and Council of his intention to take a temporary leave of absence from the City Council for the months of August and September 2025.

On May 29, 2025, the City Council acknowledged Councilmember McKee-Rodriguez's leave and ratified a timeline for the process as provided by Section 2-36 of the City Code to select a temporary councilmember for the City Council District 2 office. On May 19, 2025, the Office of the City Clerk began accepting applications for a temporary councilmember to fill the vacancy on the City Council for District 2. The deadline to submit an application and all required documents was Tuesday, June 3, 2025, by 12:00 p.m. The vacancy was advertised in the newspaper on Sunday

May 25, 2025.

On June 11, 2025, the City Council will consider the applications received by the City Clerk and select up to three candidates to interview to temporarily fill the City Council District 2 office.

On June 12, 2025, the Mayor and City Council may interview the selected candidates and select a temporary councilmember for the City Council District 2 office to participate in subsequent City Council meetings for the period of time from August 1, 2025, to September 30, 2025. The process allows Councilmember McKee-Rodriguez to return sooner after notice is provided to the City Clerk.

ISSUE:

The temporary vacancy in District 2 is being filled in accordance with the provisions outlined in Section 2-36 of the City Code.

ALTERNATIVES:

City Council could choose to not interview applicants for the District 2 Interim appointment.

FISCAL IMPACT:

None

RECOMMENDATION:

The City Clerk recommends City Council select up to three candidates to interview on Thursday, June 12, 2025, at 9:00 a.m. to temporarily fill the City Council District 2 office.