

**Airport Advisory Commission  
Meeting Minutes  
Tuesday, November 19, 2024, 3:30 PM  
Million Air, 8901 Wetmore Road**

**Members Present**

Bailey Gorin Anchondo  
Roger Dillard  
Mark Fessler, Chairman  
Pat Garrison  
John Grisell  
Marsha Hendler, Secretary  
Cliff Herberg  
Earl Jackson, Jr., Vice Chairman  
Deborah Omowale Jarmon  
Joshua Nash  
Jeremy Roberts  
MaryAnne Schweers  
Juanita Sepulveda  
James Velesky

**Members Absent**

Marco Barros  
Jeff Fair  
Marc Miller  
Mark Provost  
Melissa Williams

**Staff Present**

Ryan Rocha, Assistant City Manager  
Jenny Garcia, Acting Board Liaison  
Katinka Howell, City Attorney

**Visitor**

Cathy Nash

**Call to Order / Roll Call**

The meeting was called to order by Chairman Mark Fessler at 3:37 p.m., who welcomed the Airport Advisory Commission to Million Air. The roll call was taken by the Acting Board Liaison. A quorum of at least 10 members was present for the meeting.

**1. Approval of Meeting Minutes**

Motion: Commission member Cliff Herberg motioned to approve the minutes for the September 17, 2024 and October 10, 2024 meetings. Commission member Deborah Omowale Jarmon seconded. Motion passed.

*Public Comments:*

The Board Liaison confirmed no public comment had been received.

**2. Holiday Travel Preparation for the San Antonio International Airport [Ryan Rocha, Assistant Director]**

*Public Comments:*

The Board Liaison confirmed no public comment had been received on this topic.

*Discussion:* Assistant Director Ryan Rocha briefed the Airport Advisory Commission members on the preparations for the 2024 Holiday Travel season. During his presentation, he provided information on the new parking system amenities including the parking reservation system and baggage drop-off/Remote check-in option. Mr. Rocha, in response to a question, noted that the timing of these new services has been planned and were able to be implemented with the new private parking operator. He also gave an update on the annual Holiday Block Leave and the messaging the airport will use to remind passengers to anticipate a busy travel experience. Mr. Rocha also noted that the Aviation Department projects an 8% increase in available seats compared to last year's record-breaking holiday season.

Throughout the presentation, Commission members asked questions. Commissioners Marsha Hendler and Juanita Sepulveda asked about what happens if a reservation is a no show or a return flight is delayed. Mr. Rocha explained that the individual can update or cancel their reservation through the app. Commissioner James Velesky asked if the maximum price for parking; the price cannot exceed the posted maximum rate approved by City Council. In response to questions about how those customers who do not want to set up an account or use a smart phone to pay, Mr. Rocha said those customers will be able to utilize a cashier but will not need a ticket. In response to questions about available public parking spaces, it was shared that the Consolidated Rental Car Facility (CONRAC) has dedicated floors for the rental car firms through a separate agreement with the City (and collect the fees that help pay for debt and maintenance of the CONRAC). Commissioner John Grisell stated the limousine service industry that he's a part of believe that they need more than the 16 spaces currently allocated to them in the short-term parking garage, from six to 10 more spaces.

*Motion:* No motion was made.

### **3. Director's Report [Ryan Rocha, Assistant Director]**

*Public Comments:*

The Board Liaison confirmed no public comment had been received on this topic.

*Discussion:* Assistant Director Ryan Rocha updated the Airport Advisory Commission members on the following recent events:

- Delta initiated non-stop service to Boston last week, the day before Volaris started their service to Monterrey.
- Viva Aerobus will initiate service to Guadalajara on December 2, 2024.
- Zero discrepancies awarded during the Federal Aviation Administration's annual Part 139 Inspection. Third year in a row that the Airport reached this achievement. He noted the Airport would be eligible for a FAA Safety Award for this milestone.

Commissioner Earl Jackson asked if there would be a recognition on the Part 139 inspection achievement. Mr. Rocha noted there would be a social media announcement soon. He also said the Aviation Department recognizes the work of those involved. Commissioner Pat Garrison asked about the news of Spirit Airline's bankruptcy. City Attorney Katinka Howell noted that we had no official statement yet.

### **Adjournment**

Adjourned at 4:30 p.m.