



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 8

**Agenda Date:** January 30, 2025

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Ratifying Amendments Nos. 3 and 4 and approving Amendment No. 5 to the Environmental Systems Research Institute (ESRI), Inc. Contract

**SUMMARY:**

This ordinance ratifies payment for services in the amount of \$266,667 and Amendments Nos. 3 and 4, and approves Amendment No. 5 to extend contract with Environmental Systems Research Institute, Inc. (ESRI) to provide for geographic information system (GIS) services for a total cost of \$2,400,000 for the period beginning October 19, 2024, and ending October 18, 2027. Funding in the amount \$800,000 for the first year of the contract is available from the Information Technology Services Fund FY 2025 Adopted Budget. Funding for subsequent years is contingent upon City Council approval of the annual budget.

**BACKGROUND INFORMATION:**

The Environmental Systems Research Institute Inc. Enterprise Agreement (ESRI EA) allows ITSD to support the GIS business needs for all City of San Antonio departments, as well as Open Government initiatives. These needs include, but are not limited to, GIS software, software support, map production, data management, database administration, web development,

application interfacing and training. The agreement gives ITSD the licensing to fully support desktop and web-based GIS business needs across a common platform and software suite. The EA directly supports the needs of: Community Development, Economic Development, Environmental Services, Health and Human Services, Public Safety/Emergency Management, Open Government, Public Works, Parks and Recreation, Solid Waste, and City Management departments.

The EA also allows the City to continue collaboration efforts in the ESRI Enterprise Advantage Program (EEAP) which implements location strategies that match GIS Services to departmental and City goals and includes access to select support, training, and consulting. This support is important for introducing new GIS technologies across the City and solving key business problems.

The Environmental Systems Research Institute Inc. (ESRI) contract was originally awarded by Council on October 11, 2018 and expired on October 18, 2024.

Submitted for ratification is Amendments Nos. 3 and 4 which allowed the City to continue GIS services with ESRI by extending the contract term from October 19, 2024, through February 18, 2025, for a total cost of \$266,667. The ratification of Amendments No. 3 and 4 to the contract became necessary to ensure continuity of services was maintained while Amendment No. 5 for a multi-year contract renewal to the ESRI Enterprise Agreement (EA) was being negotiated. Amendments Nos. 3, 4 and 5 will allow the City to continue the contract with ESRI for GIS services by amending the current contract term from October 19, 2024, through October 18, 2027, for a total cost of \$2,400,000.

The contract amendments for these items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements.

#### **ISSUE:**

The ratification and payment for Amendments Nos. 3 and 4 and approval of Amendment No. 5 will allow ITSD to continue a contract for geographic information system (GIS) software licenses, support, maintenance, and training to develop GIS applications and meet the growing demands for GIS services.

#### **ALTERNATIVES:**

Should these contract amendments not be approved, the City would not have a contract for the necessary software licenses, support, maintenance, and training to develop GIS applications and meet the growing demands for GIS services. Existing GIS applications would not receive the benefit of patches, upgrades or technical support for troubleshooting issues arising during development of GIS application services.

**FISCAL IMPACT:**

This ordinance ratifies payment for services in the amount of \$266,667 and Amendments Nos. 3 and 4, and approves Amendment No. 5 to extend contract for a total cost of \$2,400,000 for the period beginning October 19, 2024 and ending October 18, 2027 with Environmental Systems Research Institute, Inc. (ESRI) to provide for geographic information system (GIS) services. Funding in the amount \$800,000 for the first year of the contract is available from the Information Technology Services Fund FY 2025 Adopted Budget. Funding for subsequent years is contingent upon City Council approval of the annual budget.

**RECOMMENDATION:**

Staff recommends ratification of Amendments Nos. 3 and 4, and approval of Amendment No. 5.

This contract is procured on the basis of sole source exemption and a Contracts Disclosure Form is not required.