



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 6

**Agenda Date:** April 17, 2025

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Mobile Vehicle Equipment Install for ACS

**SUMMARY:**

This ordinance authorizes a contract with Great South Texas Corporation dba Computer Solutions for the mobile vehicle equipment, parts, materials and complete installation of fifty-nine City-owned vehicles for the Animal Care Services Department (ACS) for a total cost of \$146,501.13. Funding is available from the General Fund FY 2025 Adopted Budget.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is the offer submitted by Great South Texas Corporation dba Computer Solutions to provide mobile vehicle upfitting equipment, parts, materials upgrade and installation for fifty nine City-owned vehicles which includes Ford F-Series or Dodge Ram trucks, Sport Utility Vehicles (SUV) for the Animal Care Services Department. The mobile vehicle upgrades will allow for fifty-nine trucks to be retrofitted with mounting kits, including docking stations and keyboards, to enhance operational efficiency for the Animal Care officers in the field. This is essential for officers to accurately document notes after each call, access information for each call received, and perform critical tasks for officers on duty. The upfitting ensures that the vehicles are equipped with the necessary technology to support daily

operations. Vendor will perform the upgrades at the Animal Care Services Department location within 120 calendar days of receipt of a purchase order. Vehicles will be upgraded on a rotating basis so as to minimize the operational down time for the department.

The City issued a Request for Offer (RFO) for “Mobile Vehicle Equipment Installation” (RFO 6100018591) to Great South Texas Corporation dba Computer Solutions on February 12, 2025 with a submission deadline of February 18, 2025. Great South Texas Corporation dba Computer Solutions, a cooperative vendor, submitted an offer, meets the published specifications, and is recommended for award.

This contract is awarded utilizing The Interlocal Procurement System (TIPS) USA Cooperative # 230105. The cooperative program was approved for City use through Ordinance 2009-12-10-1002, dated December 10, 2009. The use of the TIPS cooperative contract allows ACS to access brand specific equipment to provide standardized equipment operations for all personnel using the vehicle and equipment.

The term of the contract will be upon award by City Council and will terminate upon completion of all work or delivery of all goods ordered, as applicable.

#### **ISSUE:**

This contract will provide the purchase and installation of equipment to existing vehicles with the necessary technology to support daily operations. Without these upgrades, officers are unable to effectively document notes after each call, access information for each call they receive, and perform essential tasks while on duty. This action will ensure that all vehicles are properly equipped to support operational needs and improve overall efficiency in the field.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority and/or women owned businesses available to provide these goods and services.

This award is an exception to the Local Preference Program due to utilizing a cooperative.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies or non-professional services contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, officers will experience delays in responding to calls due to the lack of proper equipment in their vehicles. This creates inefficiencies, may delay response times for service calls, and makes it difficult for officers to complete their work safely and effectively.

#### **FISCAL IMPACT:**

This ordinance authorizes a contract with Great South Texas Corporation dba Computer Solutions for the mobile vehicle equipment, parts, materials and complete installation of fifty-nine City-owned vehicles for the Animal Care Services Department (ACS) for a total cost of \$146,501.13. Funding is available from the General Fund FY 2025 Adopted Budget.

**RECOMMENDATION:**

Staff recommends approval of this ordinance.

This contract was procured on the basis of cooperative purchasing and a Contracts Disclosure Form is not required.