



# City of San Antonio

## Agenda Memorandum

**File Number:**  
**{{item.tracking\_number}}**

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**Agenda Item Number:** 7

**Agenda Date:** April 16, 2025

**In Control:** Governance Committee Meeting

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**DEPARTMENT:** Development Services Department

**DEPARTMENT HEAD:** Michael Shannon

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Council Consideration Request from Councilmember Rocha Garcia (District 4) on Updating Process for Naming Facilities.

**SUMMARY:**

On February 13, 2025, Councilmember Rocha Garcia submitted a Council Consideration Request (CCR) related to updating the process for naming city facilities and evaluating the following amendments to the ordinance in consultation with past naming committee members and community representatives:

- Increase the notification distance requirement from 200 feet to 500 feet, in addition to notifying registered neighborhood associations or community groups within 2 miles of the facility.
- Increase the required number of public meetings from one to two if mail-out notice responses indicate a 50% or greater opposition to the requested name change.
- Public meetings must be held at the nearest possible location, accessible to the public, from the facility in question.

- Naming committee composed of an odd number of representatives, including a member of the San Antonio Parks Foundation if the facility is maintained by the City's Parks and Recreation Department.
- Naming Committee may entertain additional names submitted by the community for recommendation to City Council, instead of only considering submitted name.
- If the initial naming request is submitted by a Councilmember to honor an individual, the individual may not be related to the respective Councilmember.

**BACKGROUND INFORMATION:**

City facilities represent anchors for our communities. These facilities are libraries, parks, recreation centers, senior centers, and rooms and spaces within these buildings. Our communities appreciate these spaces and are committed to keeping the character as localized as possible.

Although many of our parks and centers represent our neighborhoods' cultural heritage and traditions and honor individuals who have made significant positive impacts, the process is not without controversy. Like other cities in Texas, San Antonio has a process for naming facilities; however, Chapter 6, Article XVI, has not been amended since 2011. Over a decade later, with many naming committees created and changes voted on, it is time to reevaluate our ordinance and propose changes to better fit our current needs.

**ISSUE:**

N/A

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

N/A

**RECOMMENDATION:**

Staff recommends this item be referred to the Planning and Community Development Committee.