



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: {{item.number}}

Agenda Date: September 17, 2024

In Control: Airport Advisory Commission Meeting

DEPARTMENT: Aviation Department

DEPARTMENT HEAD: Jesus H. Saenz Jr.

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Visitor Pass Program at the San Antonio International Airport

SUMMARY:

Assistant Director Ryan Rocha will brief the Airport Advisory Commission on a new visitor pass program that will be initiated soon. This online process will allow non-traveling individuals to accompany travelers to, or greet them when arriving at, their gate. City Council recently approved a contract with Aptaero, Inc., who will provide a software solution and implementation services. This briefing will provide an opportunity for Commission members to provide their input into the program.

BACKGROUND INFORMATION:

In August 2024, City Council authorized a contract with Aptaero, Inc. for an online visitor management program for the San Antonio International Airport to allow non-flying public, contractors, subcontractors and employees the opportunity to access the airport's sterile area. This

management system complies with the Transportation Security Administration Pass Vetting Requirements. Some airlines do provide gate passes for non-traveling individuals who would like to accompany passengers to their gate but the requirements may differ among the airlines.

ISSUE:

Assistant Director Ryan Rocha will brief the Airport Advisory Commission on a new visitor pass program that will be initiated soon. This online process will allow non-traveling individuals to accompany travelers to, or greet them when arriving at, their gate. City Council recently approved a contract with Aptaero, Inc., who will provide a software solution and implementation services. This briefing will provide an opportunity for Commission members to provide their input into the program.

FISCAL IMPACT:

This item is for briefing purposes only.

ALTERNATIVES:

This item is for briefing purposes only.

RECOMMENDATION:

This item is for briefing purposes only.