

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL**

ORDINANCE

AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH COMMUNITIES IN SCHOOLS OF SAN ANTONIO FOR SCHOOL-BASED COUNSELING SERVICES, AS PART OF THE CITY OF SAN ANTONIO METROPOLITAN HEALTH DISTRICT'S SA FORWARD PLAN TO IMPROVE MENTAL HEALTH AND COMMUNITY RESILIENCE, IN AN INITIAL AMOUNT UP TO \$1,119,000.00 FOR THE TERM BEGINNING JANUARY 1, 2025 THROUGH SEPTEMBER 30, 2027, WITH OPTIONS TO RENEW FOR TWO, ONE-YEAR TERMS, FOR A TOTAL CONTRACT AMOUNT UP TO \$1,919,000.00, INCLUSIVE OF RENEWALS.

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WHEREAS, established in 2022, the Office of Mental Health and Community Resilience's priority areas include the promotion of emotional, psychological and social wellbeing for the community by broadening availability of mental health services to children with higher needs; and

WHEREAS, impacts from any form of violence have profound and devastating consequences for children, families and communities; and

WHEREAS, the outcomes can be both immediate and long-term, affecting physical, emotional, relational and socioeconomic aspects of a person's life; and

WHEREAS, if left unaddressed, the impact of these adverse childhood experiences (ACEs) can often lead to intergenerational cycles of violence and abuse; and

WHEREAS, the City issued a Request for Proposals for "School Based Mental Health Counseling Services for Youth Impacted by Violence" (RFP 24-151, 6100018327) on August 26, 2024, with a submission deadline of September 27, 2024; and

WHEREAS, the RFP was advertised in the HartBeat, TVSA channel, the City's Bidding & Contracting Opportunities website, the San Antonio e-Procurement System and an email notification was released to a list of potential Respondents; and

WHEREAS, six proposals were received, and all six proposals were deemed responsive for evaluation; and

WHEREAS, the evaluation committee consisted of representatives from the City of San Antonio Metropolitan Health District (Metro Health) and Department of Human Services (DHS), while the Finance Department, Procurement Division assisted by ensuring compliance with City procurement policies and procedures; and

WHEREAS, the evaluation committee met to discuss and score the six proposals on October 23, 2024, and recommended the top-ranked firm, Communities in Schools of San Antonio (CISSA), for award; and

WHEREAS, the initial term of the contract will begin January 1, 2025 through September 30, 2027, with two, one-year renewal options; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee, or the Director of the San Antonio Metropolitan Health District or designee, is hereby authorized to execute an agreement with Communities in Schools of San Antonio for school-based counseling services, as part of the City of San Antonio Metropolitan Health District's SA Forward Plan to improve Mental Health and Community Resilience, in an initial amount up to \$1,119,000 for the term beginning January 1, 2025 through September 30, 2027, with options to renew for two, one-year terms, for a total contract amount up to \$1,919,000, inclusive of renewals. A copy of the Agreement in substantially final form is attached hereto and incorporated for all purposes as **Attachment I**.

SECTION 2. The City Manager or designee, or the Director of the San Antonio Metropolitan Health District or designee, is further authorized to execute amendments in the following circumstances: (A) an increase in contract funding in an amount not exceeding (a) twenty-five percent (25%) of the total amount of this contract or (b) \$25,000, whichever is lesser amount; provided, however, that the cumulative total of all amendments increasing funding and executed without City Council approval pursuant to this subsection during the term of this contract shall not exceed the foregoing amount; (B) no cost extensions up to two years; and (C) modifications to the Scope of Work due to the adjustment described in subsection (A) of this Section or for any other reason, so long as the terms of the amendment are reasonably within the parameters set forth in the original Scope of Work.

SECTION 3. Funding in the amount of \$319,000.00 for this ordinance is available in Fund 11001000, Cost Center 3618010024 and General Ledger 5201040 as part of the Fiscal Year 2025 Adopted Budget approved by City Council.

SECTION 4. Additional funding is contingent upon City Council approval of the Fiscal Year 2026 and subsequent budgets that fall within the contract terms of this ordinance.

SECTION 5. Payment in the amount of \$1,119,000.00 is authorized to Communities in Schools of San Antonio (CISSA) and should be encumbered with a purchase order.

SECTION 6. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 7. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this _____ day December 2024.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney