



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 10

Agenda Date: February 13, 2025

In Control: City Council A Session

DEPARTMENT: Neighborhood and Housing Services

DEPARTMENT HEAD: Veronica Garcia, Director

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

An amendment to an agreement with BBG, Inc. for On-Call Residential Housing Inspections

SUMMARY:

An ordinance approving an amendment to the On-Call Residential Housing Inspections Agreement between the City of San Antonio and BBG, Inc., extending the contract for a six-month period through June 30, 2025, and increasing the amount by \$166,561.25 for a total contract value not to exceed \$1,116,561.25. Funding for the amendment in the amount of \$75,567.50 is available from the General Fund FY 2025 Adopted Budget and \$90,993.75 is available from the Community Development Block Grant.

BACKGROUND INFORMATION:

The City's home rehabilitation programs offer resources to improve homes for qualified low to medium-income homeowners. The goal is to address life, health, and safety hazards resulting from substandard conditions. The program integrates comprehensive third-party residential housing inspections to address construction quality and compliance standards.

On February 11, 2021, through Ordinance 2021-02-11-0099, City Council approved a Professional Services Agreement (PSA) for Residential Housing Inspections Agreement with BBG, Inc. for an amount not to exceed \$950,000.00 for four years with a one-year extension. As part of this competitive award, BBG, Inc. was recommended and approved to provide services that included, but were not limited to, attending construction meetings, monitoring construction, performing quality assurance reviews, and preparing reports for City staff on housing related repair and construction programs.

Since the award of this contract in February 2021, the Neighborhood and Housing Services Department (NHSD) has more than doubled the numbers of homes repaired, rehabilitated and/or reconstructed with the influx of additional federal grants and General Fund dollars. Furthermore, in 2022, voters approved the Housing Bond with a designated \$45 million allocated for homeownership rehabilitation and preservation efforts aimed at assisting low-income homeowners in making necessary repairs. Due to significant demand, and as a result of the increased funding, the number of projects requiring on-call residential housing inspection services has exceeded the contract capacity of the current PSA with BBG, Inc. requiring NHSD to issue a formal solicitation to procure a new contract.

ISSUE:

A formal competitive Request for Qualifications (RFQ) has been released for On-Call Residential Housing Inspection Services and is anticipated to be presented to City Council for consideration in spring 2025.

However, to ensure continuity of inspection services for the City's home rehabilitation programs, staff has determined that the current PSA with BBG, Inc. should be extended pending the forthcoming formal solicitation submissions of proposals from other qualified service providers. BBG, Inc. has the sole source capacity, experience, and expertise to perform these residential housing inspection services. As such, NHSD will need to amend the current PSA with BBG, Inc. and provide additional funds for services rendered between September 2024 and June 2025.

This action will approve an amendment to the Residential Housing Inspections Agreement between the City of San Antonio and BBG, Inc. to continue the services under the contract's current scope of work through the close of the RFQ and will increase the contract amount not to exceed \$1,116,561.25. This will result in the inspection of approximately 600 residential construction projects for services rendered through June 30, 2025.

ALTERNATIVES:

Should this contract amendment not be approved, NHSD will not have a PSA in place to support on-call inspection services for homeowner rehabilitation, reconstruction and repair programs impacting quality and compliance standards.

FISCAL IMPACT:

This ordinance authorizes an amendment to the On-Call Residential Housing Inspections Agreement between the City of San Antonio and BBG, Inc., extending the contract for a six-month period through June 30, 2025, and increasing the amount by \$166,561.25 for a total contract value not to exceed \$1,116,561.25. Funding for the amendment in the amount of \$75,567.50 is available from the General Fund FY 2025 Adopted Budget and \$90,993.75 is available from the Community Development Block Grant.

RECOMMENDATION:

Staff recommends approval.