

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**AUTHORIZING THE ASSIGNMENT OF TWO PUBLIC HEALTH ASSOCIATES FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION'S PUBLIC HEALTH ASSOCIATE PROGRAM FOR DEDICATED ASSIGNMENT IN THE SAN ANTONIO METROPOLITAN HEALTH DISTRICT FOR A TWO-YEAR TERM BEGINNING OCTOBER 21, 2024, AND THE EXECUTION OF NECESSARY DOCUMENTS ASSOCIATED WITH THE PROGRAM.**

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**WHEREAS**, the Public Health Associate Program was founded in 2007 as a pilot program to support the Centers for Disease Control and Prevention's (CDC) frontline public health focus and to meet the need for a continual source of field-tested, experienced, and dedicated public health professionals; and

**WHEREAS**, the Public Health Associate Program is geared toward recent baccalaureate and master's level graduates who are interested in a career in public health; and

**WHEREAS**, assigned Public Health Associates are civil service personnel hired by the CDC to serve under an excepted service appointment not to exceed two years; and

**WHEREAS**, assignments are individually tailored to meet local needs in the delivery of public health services, such as case investigation, disease surveillance, health promotion, community outreach, and public health policy and accreditation; and

**WHEREAS**, after completing the two-year CDC-funded assignment, the Public Health Associates are qualified to apply for public health positions at local, state, and national offices; and

**WHEREAS**, the San Antonio Metropolitan Health District (Metro Health) has participated as a Public Health Associate Program host site since 2008; and

**WHEREAS**, over these years the department has hosted 26 Public Health Associates, many of whom continued working or studying in public health or health-related fields after completing their two-year service; and

**WHEREAS**, on February 29, 2024, Metro Health submitted three applications to become a Public Health Associate Program host site; and

**WHEREAS**, on August 13, 2024, Metro Health received approval to host two CDC Public Health Associates within Metro Health's STD/HIV Program and the Performance Improvement Team; and

**WHEREAS**, Metro Health requests City Council authorize the assignment of two Public Health Associates to work in Metro Health's STD/HIV program and Performance Improvement Team for a two-year period beginning October 21, 2024; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The assignment of two Public Health Associates from the Centers for Disease Control and Prevention's Public Health Associate Program for dedicated assignment in the San Antonio Metropolitan Health District (Metro Health) for a two-year term beginning October 21, 2024 is hereby authorized. The City Manager or designee or the Director of Metro Health or designee is authorized to execute any and all necessary documents including an agreement to effectuate the assignment of said CDC employees referenced in Section 1 of this Ordinance and is further authorized to execute an amendment in the following circumstances: (A) no cost extensions up to two years; (B) modifications to the Scope of Work due to the adjustment described in subsection (A) of this Section or for any other reason, so long as the terms of the amendment are reasonably within the parameters set forth in the original Scope of Work; and (C) changes in state or federal regulations mandated by the funding agency.

**SECTION 2.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 3.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED this \_\_\_\_\_ of day October, 2024.**

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney

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