



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 40

**Agenda Date:** November 21, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Solid Waste Department

**DEPARTMENT HEAD:** David Newman

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Metal Recycling Contract

**SUMMARY:**

This ordinance authorizes contracts with Longhorn Recycling, LP and Monterrey Iron & Metal to recycle metals collected by the SWMD with an initial term starting upon award by City council through September 30, 2027 with two one-year renewal options. The City will receive an estimated annual revenue of \$150,000.00 and an estimated total revenue of \$750,000.00. All revenue will be deposited in the Solid Waste Operating and Maintenance Fund.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action are the proposals submitted by Longhorn Recycling, LP and Monterrey Iron & Metal, to provide recycling services for metals collected by the SWMD. Items that will be recycled through this contract consist of varied scrap metals, such as appliances and bar-b-que pits, which are generated in a residential setting collected by SWMD crews curbside or at one of four bulky drop-offs sites. SWMD is responsible for ensuring that metals collected citywide are recycled appropriately, utilizing a provider that has the technology, equipment, facilities, and experience necessary to comply with safety and environmental

requirements.

The City released a Request for Proposals (RFP) for “SWMD Recycling of Metals” (RFP 24-086, 6100017911) on April 3, 2024, with a submission deadline of May 7, 2024. The RFP was advertised in HartBeat, TVSA channel, the City’s Bidding & Contracting Opportunities website, the San Antonio e-Procurement System and an email notification was released to a list of potential Respondents. Three proposals were received, and all three proposals were deemed eligible for review.

The evaluation committee consisted of representatives from SWMD. The Finance Department, Procurement Division assisted by ensuring compliance with City procurement policies and procedures. The evaluation of each proposal was based on a total of 100 points: 30 points allotted for experience, background, and qualifications; 40 points allotted for proposed plan; 15 points allotted for price; 10 points allotted for the Local Preference Program; 5 points allotted for the Veteran-Owned Small Business Preference Program. Additional categories of consideration included references and financial qualifications.

The evaluation committee met to discuss and score the three proposals on June 26, 2024. The top ranked firms were Longhorn Recycling, LP and Monterrey Iron & Metal and both are recommended for award.

The initial term of the agreement will be for the period upon award by City Council through September 30, 2027. Two additional one-year renewals at the City’s option will also be authorized by this ordinance.

## **ISSUE:**

These contracts with Longhorn Recycling, LP and Monterrey Iron & Metal will allow the firms to take possession of and recycle scrap metals collected from SWMD curbside collections, the bulky drop-off sites, and potentially other departments and collection programs. All expenses for the metal recycling will be covered by the selected providers. Longhorn Recycling, LP and Monterrey Iron & Metal will provide containers and collect the metal from City facilities. Additionally, the City has the choice of delivering the materials to the vendor, if needed.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these services.

The Local Preference Program applied to this contract and the recommended firms are local businesses.

The Veteran-Owned Small Business Preference Program applied to this contract; however, the recommended firms are not Veteran-Owned Small Businesses.

These vendors have acknowledged to comply with the Heat Illness Prevention Ordinance,

approved on August 31, 2023, through Ordinance #2023-08-31-0585.

**ALTERNATIVES:**

City Council could choose not to enter into a revenue agreement with the selected vendors, and the City could re-issue the RFP and solicit proposals from additional vendors. However, without a metal recycling vendor, SWMD would dispose of metals in a landfill by paying current contract disposal rates.

**FISCAL IMPACT:**

This ordinance authorizes contracts with Longhorn Recycling, LP and Monterrey Iron & Metal to recycle metals collected by the SWMD with an initial term starting upon award by City Council through September 30, 2027 with two one-year renewal options. The City will receive an estimated annual revenue of \$150,000.00 and an estimated total revenue of \$750,000.00. All revenue will be deposited in the Solid Waste Operating and Maintenance Fund.

**RECOMMENDATION:**

Staff recommends approval of this ordinance.

These contracts were procured by Request for Proposals and Contracts Disclosure Forms are required.