

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A CONTRACT WITH RAFTELIS FINANCIAL CONSULTANTS, INC., FOR THE DEVELOPMENT AND IMPLEMENTATION OF A STORM WATER UTILITY FEE SYSTEM FOR THE PUBLIC WORKS DEPARTMENT FOR A ONE-YEAR PERIOD WITH FOUR ADDITIONAL ONE-YEAR RENEWAL OPTIONS FOR AN ESTIMATED FIRST YEAR COST OF \$350,000.00, AND THE TOTAL COST OF \$830,000.00. FUNDING IS FROM THE STORM WATER OPERATING FUND FY 2024 ADOPTED BUDGET. FUNDING FOR SUBSEQUENT YEARS IS CONTINGENT UPON CITY COUNCIL APPROVAL OF THE ANNUAL BUDGET.**

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**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the Public Works Department with services for the development and implementation of a Storm Water Utility Fee system for assessing charges that are due by property owners by City Ordinance to follow the Federal Water Act of 1987 and implementation regulations enacted by the U.S. Environmental Protection Agency (EPA); and

**WHEREAS**, the Storm Water Utility Fee plays a critical role in protecting public health and safety in the community by maintaining water quality and reducing flooding events; and

**WHEREAS**, the fee is assessed on residential and commercial benefited properties and collected on a monthly basis through San Antonio Water System (SAWS) bills where it appears as the “Federal Storm Water Fee”, as SAWS serves as the City’s billing agent; and

**WHEREAS**, the Storm Water Utility Fee is based on an impervious area, which has a direct relationship to the amount of storm water runoff generated from a property; and

**WHEREAS**, two proposals were received and evaluated; and

**WHEREAS**, staff recommends Raftelis Financial Consultants, Inc., for award of a contract based on the City’s standard RFCSP evaluation process; and

**WHEREAS**, approval of this ordinance will authorize a contract, beginning October 1, 2024, and remaining in full force and effect for a one-year period after implementation/setup and City’s acceptance of the system, with the option for the City to renew for four additional one-year periods, for an estimated first year cost of \$350,000.00, with a total cost of \$830,000.00, over the entire contract term including renewals; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE**:

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposal submitted by Raftelis Financial Consultants, Inc., to provide the Public Works Department with services for the development and implementation of a Storm Water Utility Fee system, beginning October 1, 2024, and remaining in full force and effect for a one-year period after implementation/setup and City's acceptance of the system, with the option for the City to renew for four additional one-year periods, for an estimated first year cost of \$350,000.00, with a total cost of \$830,000.00, over the entire contract term including renewals, is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the score summary and contract is attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** Funding for this ordinance in the amount of \$350,000.00 is available in Fund 29070000, Cost Center 2304070002 and General Ledger 5201040 as part of the Fiscal Year 2024 Adopted Budget approved by City Council.

**SECTION 3.** Additional funding is contingent upon City Council approval of the Fiscal Year 2025 and subsequent budgets that fall within the term of the contract.

**SECTION 4.** Payment in the amount of \$830,000.00 is authorized to Raftelis Financial Consultants, Inc., and should be encumbered with purchase orders.

**SECTION 5.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 6.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

LC  
\_\_/\_\_/24  
Item No. \_\_

**PASSED and APPROVED this \_\_ day of \_\_\_\_\_, 2024.**

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

\_\_\_\_\_  
Andrew Segovia, City Attorney

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