

San Antonio Public Library
Monthly Operating Statement
October 1, 2023 to February 29, 2024
Percent of FY Elapsed: 42%

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2024	FY 2024	FY 2024	FY 2024	FY 2024
City General Fund--Personnel Services					
Car Exp Allowance	18,000	7,500	-	10,500	42%
Civ Cloth/Boot Allowance	-	2,250	-	(2,250)	
Civil Actv Healthcr	3,273,055	1,363,773	-	1,909,282	42%
Def Comp-Executives	22,766	18,549	-	4,217	81%
FICA & Medicare Exp	1,746,145	723,174	-	1,022,971	41%
Hol.Pay-Hourly Sal.	-	5,807	-	(5,807)	
Language Skill Pay	33,600	13,300	-	20,300	40%
Life Insurance	18,640	5,591	-	13,050	30%
Overtime Salaries	1,737	18,160	-	(16,423)	1045%
Pers Leave Buy Back	369,080	382,571	-	(13,491)	104%
Regular Salaries	22,832,565	9,295,996	-	13,536,569	41%
Reserve COLA	1,525,396	-	-	1,525,396	0%
Retiree Hlth Assess	334,338	139,308	-	195,030	42%
Retiree Payout Sal	-	58,132	-	(58,132)	
Retirement Exp	2,562,355	1,128,570	-	1,433,785	44%
Salary Turnover Targ	(803,592)	-	-	(803,592)	0%
Shift Differential	19,300	16,782	-	2,518	87%
Temp FICA & Medicare	2,183	2,029	-	154	93%
Temporary Salaries	48,779	24,971	-	23,808	51%
Total General Fund Personal Services	32,004,347	13,206,462	-	18,797,885	41%
City General Fund--Contractual Services					
Adv and Publications	13,450	4,451	-	8,999	33%
Alarm and Sec. Serv.	100,148	38,763	2,280	59,105	41%
Binding & Printing	56,585	16,966	1,214	38,405	32%
Cleaning Services	1,239,747	504,831	-	734,916	41%
Computer Software Maint.	592,864	164,407	-	428,457	28%
Contractual Services	953,903	290,905	357,751	305,248	68%
Credit Card Fees	24,000	9,211	-	14,789	38%
Disposal Services	30,178	13,764	-	16,414	46%
Education - Classes	3,623	381	-	3,242	11%
Fees to Prof Contr.	1,241,615	408,968	-	832,647	33%
Freight and Storage	31,817	10,119	-	21,698	32%
Mail and Parcel Post	14,526	21,686	-	(7,160)	149%
Maint - Buildings	963,335	438,756	274,065	250,514	74%
Maint & Rep - Cmrc	3,393	2,031	-	1,362	60%
Maint. - M&E	40,420	8,004	18,466	13,951	65%
Maint.- Repair Auto	12,595	9,555	-	3,040	76%
Membership Dues	15,300	2,260	-	13,040	15%
Other Contract Svcs	28,725	28,288	-	437	98%
Participation-Booth Fees	-	978	-	(978)	
Public Copy/Print	306,218	99,223	8,800	198,195	35%
Rental of Equipment	5,000	19,508	-	(14,508)	390%
Rental Office Equipment	9,000	5,776	-	3,224	64%
Subscriptions to Computer Svcs	475,270	508,410	-	(33,140)	107%
Temporary Services	123,262	-	-	123,262	0%
Transportation Fees	89,485	44,785	-	44,700	50%
Travel-Official	1,000	42	-	958	4%
Total General Fund Contractual Services	6,375,459	2,652,066	662,575	3,060,818	52%
City General Fund--Commodities					
Clothing and Linen	6,092	5,102	10,446	(9,456)	255%
Computer Software	18,300	901	-	17,399	5%
Expense Allowance	1,000	448	-	552	45%
Food	-	4,852	-	(4,852)	
Janitorial Supplies	36,452	21,172	698	14,582	60%
Library Materials	184,257	25,587	-	158,670	14%
Library Resources	7,383,915	2,915,298	80,885	4,387,733	41%
M&R Material Bldg/Imp	60,854	18,970	158	41,726	31%
M&R Material Mach/Eq	28,608	7,084	281	21,243	26%

*Budget Line overages are allowable. Budget control is at the Department level.

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M&R Parts Automotive	7,741	5,668	-	2,073	73%
Office Supplies	146,677	63,737	274	82,666	44%
Other Commodities	56,400	27,177	987	28,236	50%
Other Commodities for Programming	-	169	-	(169)	
Total General Fund Commodities	7,930,296	3,096,165	93,729	4,740,402	40%
City General Fund Other Expenditures					
Automotive Admin Chg	1,980	825	-	1,155	42%
Build. Maint. Chg	354,851	147,855	-	206,996	42%
Gas and Electricity	1,268,472	446,943	-	821,529	35%
General Liab. Assess	568,485	236,869	-	331,616	42%
Mail & Delivery Svcs	15,128	6,303	-	8,825	42%
Unemploy Comp Assess	1,648	412	-	1,236	25%
Motor Fuel and Lub.	23,750	8,971	-	14,779	38%
Rent of City Equip. (Vehicle Replacement Fund)	28,016	11,673	-	16,343	42%
Water and Sewer	290,010	81,170	-	208,840	28%
Workers Comp Assess	94,619	39,425	-	55,194	42%
Total General Fund Other Expenditures	2,646,959	980,445	-	1,666,514	37%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	227	-	(227)	
CAP Admin Cost-Indir	-	139	-	(139)	
Cell Phone Services	28,239	8,924	-	19,315	32%
Communications Radio	1,484	84	-	1,400	6%
Interfnd Transf Out	141,004	58,752	-	82,252	42%
IT Assessment Fee	2,832,785	1,180,327	-	1,652,458	42%
Procurement Fee	258,389	107,662	-	150,727	42%
Wireless Data Communications	1,500	308	-	1,192	21%
Total General Fund Scheduled Line Items	3,263,401	1,356,424	-	1,906,977	42%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	113,569	28,206	-	85,363	25%
Cap<5000 - Furn &Fix	265,260	31,091	42,284	191,885	28%
Cap<5000 - M&E Other	172,916	12,416	38,515	121,984	29%
Cap<5000 - PC Replct	1,578,015	276,989	-	1,301,026	18%
M&E Auto (BudgetOnly)	63,320	-	-	63,320	0%
Total General Fund Capital Outlay	2,193,079	348,703	80,799	1,763,577	20%
Total City General Fund	54,413,541	21,640,265	837,103	31,936,174	41%
2023 Major Gifts					
Library Foundation (received in March 2023)	212,610	160,190	23,104	29,316	86%
Friends of the San Antonio Public Library (pledged In November 2022)	40,500	40,500	-	-	100%
Total 2023 Major Gifts	253,110	200,690	23,104	29,316	88%
2024 Major Gifts					
Library Foundation	230,853	-	-	230,853	0%
Friends of the San Antonio Public Library (pledged in November 2023)	35,000	-	-	35,000	0%
Total 2024 Major Gifts	265,853	-	-	265,853	0%

Library General Fund % Spent

FY22 Budget \$44.2M, FY23 \$49.1M, FY24 \$53.5M

