



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 5

**Agenda Date:** November 9, 2023

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Amendment for Airfield Part 139 Self Inspection Software for Aviation

**SUMMARY:**

This ordinance authorizes acceptance of Amendment I to extend the Airfield Part 139 Self Inspection Software for Aviation contract with ProDIGIQ, Inc., by one year through November 30, 2024, for an additional \$12,000 for total estimated contract amount of \$61,900.00 for the Aviation Department. Funding for this contract is available from the Airport Operating and Maintenance Fund.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is Amendment I that will extend the contract term with ProDIGIQ, Inc., from December 1, 2023, through November 30, 2024, for the Airfield Part 139 Self Inspection Software for Aviation.

The San Antonio Aviation Department issued Request for Offer (RFO) 6100016052 for Airfield Part 139 Self Inspection Software on October 4, 2022, and closed October 7, 2022. ProDIGIQ, Inc., was awarded an Informal contract in the amount of \$49,900.00 to provide the San Antonio

Aviation Department, with software licensing and annual maintenance/support for Part 139 Airport Self-Inspection Module. The Informal contract will expire November 30, 2023. Amendment I will extend the contract by one year from December 1, 2023, through November 30, 2024, in the amount of \$12,000.00 and will allow Aviation to continue FAA Part 139 compliance and increase the contract from \$49,900.00 to \$61,900.00.

This purchase was made utilizing a public health or safety exemption to allow Aviation Department to continue with utilizing the ProDIGIQ, Inc., Airfield Part 139 Self Inspection Software an maintain FAA compliance.

**ISSUE:**

This Amendment I will extend the contract term with ProDIGIQ, Inc. through November 30, 2024, for Airfield Part 139 Self Inspection Software for Aviation.

This Amendment is an exception to the Local Preference Programs.

The Veteran-Owned Business Program does not apply to non-professional services contracts, so no preference was applied to this contract.

**ALTERNATIVES:**

Should this amendment not be approved Aviation would be in non-compliance with the Federal Aviation Administration (FAA). Aviation would not be able to perform the daily self-inspection for safety and FAA Part 139 compliance.

**FISCAL IMPACT:**

This ordinance authorizes acceptance of Amendment I to extend the Airfield Part 139 Self Inspection Software for Aviation contract with ProDIGIQ, Inc., by one year through November 30, 2024, for an additional \$12,000 for total estimated contract amount of \$61,900.00 for the Aviation Department. Funding for this contract is available from the Airport Operating and Maintenance Fund.

**RECOMMENDATION:**

Staff recommends the approval of this amendment.

