

Post-Solicitation Briefing for On-Call Construction Engineering and Inspection Services



Audit Committee

August 13, 2024

Razi Hosseini, P.E., R.P.L.S., Director/City Engineer, Public Works Department

Solicitation Overview



The Public Works Department solicited a Request for Qualifications (RFQ) for up to five firms to provide On-Call Construction Engineering and Inspection Services for bond funded, and other Capital funded projects. These services may include but are not limited to engineering and inspection services for roadways, drainage, sidewalks, parks and facility projects, and all project related activities.

Solicitation Type

- Request for Qualifications (RFQ)

Proposed Term

- 3 years with 2, 1-year options

Estimated Value

- \$800,000 per contract annually
- \$20 million total

Funding Source

- 2022 Bond and other funding sources

Current Contract Status

- New Contract

Recommended Award



Final Score Matrix

RFQ for On-Call Construction Engineering and Inspection Services (2024-041) Score Summary *FINAL EVALUATION MAY 30, 2024	Maximum Points	VENDOR A	VENDOR B	VENDOR C	VENDOR D	VENDOR E	VENDOR F	VENDOR G
A - Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants	45	39.83	39.33	38.17	38.00	38.00	35.50	34.50
B - Understanding of the Project and Proposed Management Plan	35	32.00	30.17	30.50	30.00	28.83	26.17	26.17
C - Experience with the San Antonio Region & Past Performance	20	19.33	16.33	17.00	16.50	16.50	15.17	15.83
TOTAL SCORE	100	91.16	85.83	85.67	84.50	83.33	76.84	76.50
RANK BASED ON TOTAL SCORE		1	2	3	4	5	6	7

*One evaluation meeting held with no interviews conducted

SBEDA Subcontracting Requirements – M/WBE 19%

Local Preference Program – Not Applicable

Veteran-Owned Small Business Preference Program – Not Applicable

Recommended Award



RFQ for On-Call Construction Engineering and Inspection Services (2024-041) Score Summary *FINAL EVALUATION MAY 30, 2024	Maximum Points	VENDOR H	VENDOR I	VENDOR J	VENDOR K	VENDOR L	VENDOR M	VENDOR N
A - Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants	45	33.83	35.00	33.00	32.50	33.50	32.00	32.83
B - Understanding of the Project and Proposed Management Plan	35	26.33	24.83	25.50	26.00	24.50	25.17	24.33
C - Experience with the San Antonio Region & Past Performance	20	15.83	15.17	15.17	14.83	14.00	13.67	13.67
TOTAL SCORE	100	75.99	75.00	73.67	73.33	72.00	70.84	70.83
RANK BASED ON TOTAL SCORE		8	9	10	11	12	13	14

*One evaluation meeting held with no interviews conducted

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Local Preference Program – Not Applicable

Veteran-Owned Small Business Preference Program – Not Applicable

Recommended Award



RFQ for On-Call Construction Engineering and Inspection Services (2024-041) Score Summary *FINAL EVALUATION MAY 30, 2024	Maximum Points	VENDOR O	VENDOR P	VENDOR Q	VENDOR R	VENDOR S	VENDOR T
A - Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants	45	32.00	30.67	29.50	30.83	26.67	23.00
B - Understanding of the Project and Proposed Management Plan	35	24.33	24.67	23.83	23.00	22.00	19.50
C - Experience with the San Antonio Region & Past Performance	20	14.50	14.00	14.50	12.83	11.50	11.17
TOTAL SCORE	100	70.83	69.34	67.83	66.66	60.17	53.67
RANK BASED ON TOTAL SCORE		15	16	17	18	19	20

*One evaluation meeting held with no interviews conducted

SBEDA Subcontracting Requirements – M/WBE 19%

Local Preference Program – Not Applicable

Veteran-Owned Small Business Preference Program – Not Applicable

Due Diligence



Finance and Auditor Departments – Due Diligence Results

Number of vendors notified:

739

Number of vendors at pre-submittal conference:

36

Number of responses received:

23; 3 respondents were deemed non-responsive for failure to meet the SBEDA subcontracting goal requirement.

Results of Minimum Requirements Review

No Material Findings

Results of Due Diligence Review

No Material Findings



Thank You

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