



## HUMAN RESOURCES DEPARTMENT

**TO:** Debbie Racca-Sittre, City Clerk

**FROM:** Renee Frieda, Human Resources Director *RF*

**COPY:** Ben Gorzell, Chief Financial Officer  
Erik Walsh, City Manager

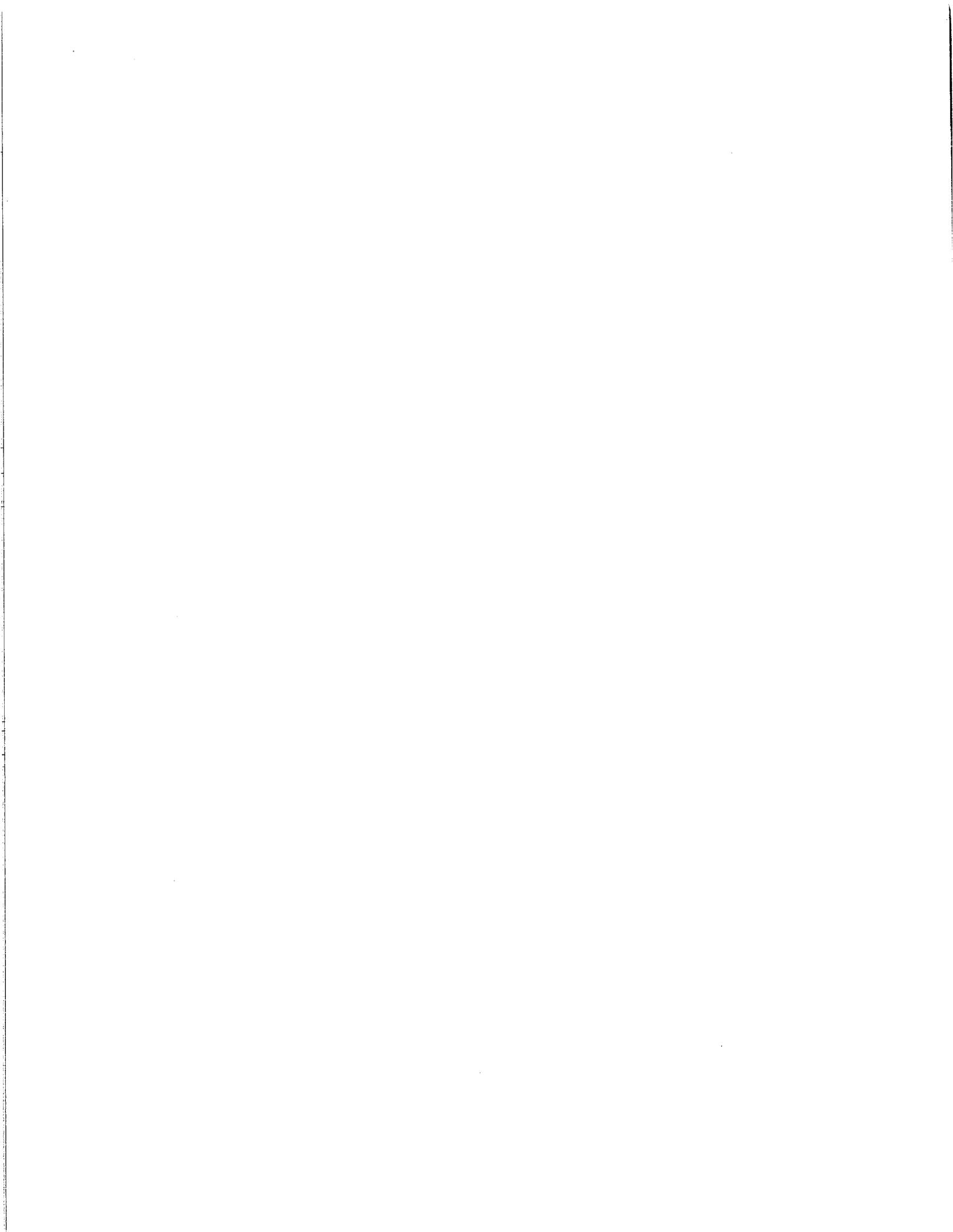
**SUBJECT:** **Fire Fighters' and Police Officers' Civil Service Commission  
Appointment and Reappointment**

**DATE:** October 11, 2023

In accordance with the provisions of Chapter 143 of the Texas Local Government Code, the City Manager has made the following appointment to the Fire Fighters' and Police Officers' Civil Service Commission:

- Ms. Valerie Sprague is appointed to serve her first term as Commissioner. Ms. Sprague is filling the vacancy created by Ms. Adelita Cavada resigning from the Commission. Her term will run upon appointment through December 19, 2024

Please include the items above on the next available City Council Agenda for Council action to confirm the appointments.





**HUMAN RESOURCES DEPARTMENT**

**TO:** Erik Walsh, City Manager

**FROM:** Renee Frieda, Human Resources Director

**COPY:** Ben Gorzell, Chief Financial Officer  
Tina Flores, City Clerk

**SUBJECT:** **Firefighters and Police Officers Civil Service Commission Appointment and Reappointment**

**DATE:** October 11, 2023

**SUMMARY:**

The Human Resources Department is recommending the appointment of one new Firefighters and Police Officers Civil Service Commissioner and reappointing one current commissioner. As such, we request the Clerk’s Office include the appointment and reappointment on the next available City Council agenda for consideration and action.

**BACKGROUND:**

Established by Texas Local Government Code (Chapter 143). The purpose of the Firefighters and Police Officers Civil Service Commission is to assist with securing fire and police department personnel who are free from political influence and who have met public servant employment requirements as set forth by Chapter 143. The Commission develops, adopts and enforces rules necessary to carry out the intent of the law. The Commission generally meets on the second Monday of every month, with meetings typically lasting 1 – 2 hours. The Commission consists of three regular members appointed by the City Manager and confirmed by City Council for staggered three-year terms.

**ISSUE:**

There is one vacancy created by the absence of Adelita Cavada. ELT, HR and SAFD and SAPD Chiefs have interviewed and selected an applicant who has expressed an interest in serving on the Commission and has completed the necessary application for appointment. There is one member currently serving and requesting reappointment. The current member who has expressed an interest in continuing to serve in their role has completed the necessary application for reappointment.

<b>Valerie Sprague</b>	<ul style="list-style-type: none"> <li>• Human Resources Manager for Bexar County Juvenile Probation Department</li> <li>• Served as a Commissioner on the San Antonio Municipal Civil Service Commission since 9/2020</li> </ul>	<ul style="list-style-type: none"> <li>• Application submitted 10/1/2023</li> <li>• Caucasian; Female; 47; District 9</li> </ul>
<b>Lee Wingert</b>	<ul style="list-style-type: none"> <li>• Edison High School / Saint Mary’s University (BBA) / IWU (ADM)</li> <li>• United States Navy – 7 years – Honorable Discharge</li> <li>• Retired – Profession: Human Resource Management</li> <li>• Senior Professional in Human Resources – (SPHR-Emeritus)</li> </ul>	<ul style="list-style-type: none"> <li>• Original appointment date 11/15/2018</li> <li>• Caucasian; Male; 76; District 9</li> </ul>



**HUMAN RESOURCES DEPARTMENT**

**RECOMMENDATION:**

Staff recommends that the City Clerk's Office include the appointments on the next available City Council agenda for consideration and action confirming the appointments.

APPROVED: Gu W M DATE: 10/20/27