

**San Antonio Public Library  
Monthly Operating Statement  
October 1, 2024 to January 31, 2025  
Percent of FY Elapsed: 33%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	6,000	-	12,000	33%
Civ Cloth/Boot Allowance	-	2,250	-	(2,250)	
Civil Actv Healthcr	3,350,070	1,116,690	-	2,233,380	33%
Def Comp-Executives	17,639	8,414	-	9,225	48%
FICA & Medicare Exp	1,823,755	608,493	-	1,215,262	33%
Language Skill Pay	32,400	11,750	-	20,650	36%
Life Insurance	19,513	4,630	-	14,883	24%
Overtime Salaries	385,847	3,543	-	382,304	1%
Pers Leave Buy Back	369,080	372,272	-	(3,192)	101%
Regular Salaries	23,847,853	7,800,471	-	16,047,382	33%
Retiree Hlth Assess	403,493	134,498	-	268,995	33%
Retiree Payout Sal	-	12,282	-	(12,282)	
Retirement Exp	2,768,330	993,713	-	1,774,617	36%
Salary Turnover Targ	(803,592)	-	-	(803,592)	0%
Shift Differential	19,300	13,957	-	5,343	72%
Temp FICA & Medicare	2,183	1,288	-	895	
Temporary Salaries	48,779	15,309	-	33,470	31%
<b>Total General Fund Personal Services</b>	<b>33,170,925</b>	<b>11,105,558</b>	<b>-</b>	<b>22,065,367</b>	<b>33%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	15,950	3,201	-	12,749	20%
Alarm and Sec. Serv.	92,287	37,823	-	54,464	41%
Binding & Printing	61,585	12,111	3,802	45,671	26%
Cleaning Services	1,500,000	429,471	-	1,070,529	29%
Computer Software Maint.	280,064	260,999	-	19,065	93%
Contractual Services	950,903	295,830	500,601	154,472	84%
Contractual Services for Public Programming	-	782	3,260	(4,042)	
Credit Card Fees	24,000	5,941	-	18,059	25%
Disposal Services	30,178	10,947	-	19,231	36%
Education - Classes	3,623	2,195	-	1,428	61%
Fees to Prof Contr.	1,241,615	333,938	-	907,677	27%
Freight and Storage	25,817	7,530	-	18,287	29%
Mail and Parcel Post	14,526	33,926	1,604	(21,004)	245%
Maint - Buildings	1,066,651	415,966	269,022	381,662	64%
Maint & Rep - Cmrc	3,393	10,188	-	(6,795)	300%
Maint. - M&E	40,420	3,466	-	36,954	9%
Maint.- Repair Auto	12,595	4,736	-	7,859	38%
Membership Dues	15,300	10,537	-	4,763	69%
Other Contract Svcs	28,725	7,053	-	21,672	25%
Participation-Booth Fees	-	1,000	-	(1,000)	
Public Copy/Print	306,218	79,624	-	226,594	26%
Rental of Equipment	5,000	39,015	4,655	(38,670)	873%
Rental Office Equipment	9,000	5,482	51	3,467	61%
Subscriptions to Computer Svcs	818,771	660,202	-	158,569	81%
Temporary Services	-	8,734	-	(8,734)	
Transportation Fees	89,485	32,650	-	56,835	36%
Travel-Official	1,000	6,590	-	(5,590)	659%
<b>Total General Fund Contractual Services</b>	<b>6,637,106</b>	<b>2,719,937</b>	<b>809,266</b>	<b>3,107,904</b>	<b>53%</b>
<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	3,535	11,740	(9,183)	251%
Computer Software	21,300	2,106	-	19,194	10%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	5,958	758	(6,716)	
Janitorial Supplies	36,452	24,028	-	12,424	66%
Library Materials	134,257	65,063	560	68,634	49%
Library Resources	7,211,715	2,556,853	99,102	4,555,760	37%
M&R Material Bldg/Imp	60,854	17,763	-	43,091	29%
M&R Material Mach/Eq	28,608	5,497	-	23,111	19%
M&R Parts Automotive	7,741	443	-	7,298	6%

\*Budget Line overages are allowable. Budget control is at the Department level.

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**Percent of FY Elapsed: 33%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025
Office Supplies	149,177	37,969	232	110,976	26%
Other Commodities	58,900	13,592	3,395	41,913	29%
Other Commodities for Programming	-	14,917	1,644	(16,560)	
<b>Total General Fund Commodities</b>	<b>7,716,096</b>	<b>2,747,724</b>	<b>117,431</b>	<b>4,850,941</b>	<b>37%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,848	616	-	1,232	33%
Build. Maint. Chg	366,614	122,205	-	244,409	33%
Gas and Electricity	1,287,950	364,381	-	923,569	28%
General Liab. Assess	512,406	170,802	-	341,604	33%
Mail & Delivery Svcs	7,915	2,638	-	5,277	33%
Unemploy Comp Assess	2,677	669	-	2,008	25%
Motor Fuel and Lub.	24,163	7,384	-	16,779	31%
Rent of City Equip. (Vehicle Replacement Fund)	29,782	9,927	-	19,855	33%
Water and Sewer	268,460	62,337	-	206,123	23%
Workers Comp Assess	103,633	34,544	-	69,089	33%
<b>Total General Fund Other Expenditures</b>	<b>2,605,448</b>	<b>775,504</b>	<b>-</b>	<b>1,829,944</b>	<b>30%</b>
<b>City General Fund Scheduled Line Items</b>					
Cell Phone Services	26,984	6,820	-	20,164	25%
Communications Radio	3,869	931	-	2,938	24%
Interfnd Transf Out	140,421	46,807	-	93,614	33%
IT Assessment Fee	2,931,932	977,311	-	1,954,621	33%
Procurement Fee	198,439	66,146	-	132,293	33%
Wireless Data Communications	654	190	-	464	29%
<b>Total General Fund Scheduled Line Items</b>	<b>3,302,299</b>	<b>1,098,204</b>	<b>-</b>	<b>2,204,095</b>	<b>33%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	37,800	3,299	-	34,501	9%
Cap<5000 - Furn & Fix	274,017	71,895	68,686	133,436	51%
Cap<5000 - M&E Other	259,687	10,608	2,245	246,834	5%
Cap<5000 - PC Replct	357,933	21,237	-	336,696	6%
Cap<5000 - Mob	235,302	-	-	235,302	0%
M&E (BudgetOnly)	27,346	-	-	27,346	
<b>Total General Fund Capital Outlay</b>	<b>1,192,085</b>	<b>121,379</b>	<b>70,931</b>	<b>999,775</b>	<b>16%</b>
<b>Total City General Fund</b>	<b>54,623,959</b>	<b>18,568,306</b>	<b>997,628</b>	<b>35,058,025</b>	<b>36%</b>
<b>2024 Major Gifts</b>					
Library Foundation	230,853	152,892	77,961	(0)	100%
Friends of the San Antonio Public Library (pledged in November 2023)	40,500	40,500	-	-	100%
<b>Total 2024 Major Gifts</b>	<b>271,353</b>	<b>193,392</b>	<b>77,961</b>	<b>(0)</b>	<b>100%</b>
<b>2025 Major Gifts</b>					
Library Foundation	309,187	-	872	308,315	0%
Friends of the San Antonio Public Library	35,000	-	-	35,000	0%
<b>Total 2025 Major Gifts</b>	<b>344,187</b>	<b>-</b>	<b>872</b>	<b>343,315</b>	<b>0%</b>

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# Library General Fund % Spent

FY23 Budget \$49.1M, FY24 \$53.5M, FY25 \$54.6M

