

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED  
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.**

**ORDINANCE**

**APPROVING AN AMENDMENT TO THE CONTRACT WITH  
HEROSPACE DIGITAL CONSULTING, LLC (HEROSPACE) TO  
INCREASE COMPENSATION IN THE AMOUNT OF \$150,000.00 FOR A  
TOTAL CONTRACT AMOUNT NOT TO EXCEED \$682,650.00 FOR  
EXPANSION OF SERVICES PROVIDED THROUGH THE DIGITAL  
PRESENCE PROGRAM AND EXTEND THE TERM FOR AN  
ADDITIONAL FIVE-MONTHS THROUGH SEPTEMBER 30, 2024,  
FUNDED FROM THE FY 2024 GENERAL FUND ADOPTED BUDGET.**

\* \* \* \* \*

**WHEREAS**, on June 23, 2022, City Council approved the ARPA Small Business Implementation Plan that includes a two-phased approach for the distribution of the allocated funds. Phase I focused on the administration of the COVID Impact Grant Program to assist small businesses impacted by the pandemic. Phase II focuses on programs that support the acumen and resiliency of small businesses through easier access to education resources, thereby helping them to adjust to the post-pandemic marketplace; and

**WHEREAS**, as part of Phase II, City Council authorized Ordinance 2023-04-06-0210 on April 6, 2023, which approved a contract with Herospace in an amount not to exceed \$532,650.00 to develop the Digital Presence Program to provide small business support services programming; and

**WHEREAS**, in order to expand services under the Digital Presence Program to support small businesses impacted by City-initiated construction projects as defined within the Construction Mitigation Program, the City seeks to amend the scope of services provided by Herospace, extend the term of the contract an additional five-months, and increase the not-to-exceed contract value of the contract by \$150,000.00; and

**WHEREAS**, this ordinance approves an amendment to the contract with Herospace, extending the term for an additional five months, and increasing the contract by \$150,000.00, for a total contract amount not to exceed \$682,650.00; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee is authorized to execute an amendment to a contract with Herospace Digital Consulting, LLC., extending the term an additional five months, and increasing the compensation amount by \$150,000.00, for a total contract amount not to exceed \$682,650.00 to expand services under the Digital Presence Program. A copy of the amendment is attached hereto and incorporated as Exhibit 1.

**SECTION 2:** Funding in the amount of \$150,000.00 for this ordinance is available in Fund 11001000, Cost Center 1602040001 and General Ledger 5203040 as part of the Fiscal Year 2024 Adopted Budget approved by City Council.

**SECTION 3:** Payment in the amount of \$150,000.00 is authorized to Herospace Digital Consulting, LLC and should be encumbered with a purchase order.

**SECTION 4:** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 5:** This Ordinance shall be effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED and APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

\_\_\_\_\_  
Andrew Segovia, City Attorney