



# City of San Antonio

## Agenda Memorandum

### File Number:

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**Agenda Item Number:** 18

**Agenda Date:** September 12, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Aviation Department

**DEPARTMENT HEAD:** Jesus H. Saenz Jr.

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Amendment to the Professional Services Agreement with Ricondo & Associates

**SUMMARY:**

Ordinance amending a professional services agreement with Ricondo & Associates, Inc. for an increased amount not to exceed \$500,000 to provide capacity to allow for a bond feasibility study associated with the construction of a new terminal facility for the San Antonio International Airport to a new contract amount of \$2,100,000. Funding in the amount of \$321,404 is available in the FY 2024 Aviation Operating and Maintenance Fund. Funding in the amount of \$178,596.00 is available in the FY 2024 Airport Terminal Development Program Fund.

**BACKGROUND INFORMATION:**

In June 2020 through Ordinance 2020-0604-0368, City Council approved a professional services agreement with Ricondo & Associates, Inc. for financial consulting services for the Aviation Department to support projects including but not limited to: Passenger Facility Charges application preparation; assistance with issuance of future bonds; airline rates and charges and associated capital improvement program forecasting model(s) preparation; Airline Lease and Use Agreement Negotiations; Airport Facility Usage Study; and, other miscellaneous financial planning services. As part of the agreement's scope of work, Ricondo is tasked with performing

airport bond feasibility services and debt service analysis.

The Aviation Department, in consultation with the Finance Department, would like Ricondo to perform a bond feasibility study associated with the construction of a new terminal facility at the San Antonio International Airport. The study will assist the City as the Master Architect and Construction Manager at Risk for the new terminal facility work towards the 90% design phase and the Guaranteed Maximum Price, anticipated for City Council consideration in Fall 2025. Additional contract capacity is required to complete this work.

**ISSUE:**

This ordinance approves the amendment to a professional services agreement with Ricondo & Associates, Inc. for an increased amount not to exceed \$500,000 to provide capacity to allow for a bond feasibility study associated with the construction of a new terminal facility for the San Antonio International Airport to a new contract amount of \$2,100,000. Funding in the amount of \$321,404 is available in the FY 2024 Aviation Operating and Maintenance Fund. Funding in the amount of \$178,596.00 is available in the FY 2024 Airport Terminal Development Program Fund.

**ALTERNATIVES:**

Should this amendment not be approved, the Aviation Department would need to prepare solicitation documents to procure a consultant to perform this work which could delay the timely delivery of information to help the City move forward with the new terminal facility project at the San Antonio International Airport.

**FISCAL IMPACT:**

This ordinance approves the amendment to a professional services agreement with Ricondo & Associates, Inc. for an increased amount not to exceed \$500,000 to provide capacity to allow for a bond feasibility study associated with the construction of a new terminal facility for the San Antonio International Airport to a new contract amount of \$2,100,000. Funding in the amount of \$321,404 is available in the FY 2024 Aviation Operating and Maintenance Fund. Funding in the amount of \$178,596.00 is available in the FY 2024 Airport Terminal Development Program Fund.

**RECOMMENDATION:**

Staff recommends approval of the amendment to the professional services agreement with Ricondo & Associates, Inc. for the San Antonio International Airport.