



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 6

**Agenda Date:** March 27, 2025

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** District 3

**SUBJECT:**

Lighting System – Stinson Five Diamonds Fields

**SUMMARY:**

This ordinance authorizes a contract with Musco Sports Lighting, LLC for upgrades and replacement of sports lighting at 2 of the 7 fields at Stinson Park leased by the Five Diamonds Little League, for a total cost of \$333,116 for the Parks and Recreation Department. Funding is available from FY 2023 Tax notes and FY 2024 Tax Notes in the FY 2025 Capital Budget.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is the offer submitted by Musco Sports Lighting, LLC to provide upgrades and replacement of sports lighting for 2 of the 5 fields at Stinson Park leased by the Five Diamonds Little League. The lighting upgrades will benefit the City, organizations and leagues that utilize the fields, and will extend the playing times for one of the fields. It will also provide improved lighting and energy-efficiency at the 2 fields for the Five Diamonds Little League to include the upper Field 3 and lower Field 5 at Stinson Park.

The City issued a Request for Offer (RFO) for “Lighting System – Stinson 5 Diamonds Field” (RFO 6100018581) to Musco Sports Lighting, LLC on December 10, 2024 with a submission

deadline of December 13, 2024. Musco Sports Lighting, LLC, a cooperative vendor, submitted an offer, meets the published specifications, and is recommended for award.

The lighting product and installation services will be purchased from Musco Sports Lighting, LLC, utilizing Buyboard Contract no. 677-22 and in accordance with the State Purchasing and General Services Commission Cooperative Purchasing Program passed through Ordinance number 97097, dated 1/30/2003. The use of the cooperative allows for the purchase of the Sports Field Lighting Products and Installation Services for the Parks and Recreation Department.

The term of the contract will be upon award by City Council and will terminate upon completion of all work or delivery of all goods ordered, as applicable.

**ISSUE:**

This contract will provide for the purchase and installation of equipment for new and existing light poles and terminate grounding and power feed for the Stinson Park Ball Fields. This improvement assists the ball players from several different organizations and leagues playing on the fields at the Stinson Park Five Diamonds Field League for the Parks and Recreation Department. For Field 5, materials and onsite labor have a 25-year warranty for the entire new lighting system, and for Field 3, materials and labor to existing poles have a 10-year warranty. Warranty is effective from the date of project acceptance by the Parks and Recreation Department.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived as the department is utilizing the Texas Buyboard Cooperative 677-22 with a non-SBEDA Eligible firm, Musco Lighting.

This award is an exception to the Local Preference Program due to utilizing a cooperative contract.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies or non-professional services contracts, so no preference was applied to this contract.

This vendor has acknowledged to comply with the Heat Illness Prevention Ordinance, approved on August 31, 2023, through Ordinance #2023-08-31-0585.

**ALTERNATIVES:**

Should this item not be approved, it would affect the timely completion of the project to meet the community's needs for the Stinson Park Five Diamonds Little League complex.

**FISCAL IMPACT:**

This ordinance authorizes a contract with Musco Sports Lighting, LLC for upgrades and the replacement of sports lighting at 2 of the 5 fields at Stinson Park, leased by the Five Diamonds

Little League, for a total cost of \$333,116 for the Parks and Recreation Department. Funding is available from FY 2023 Tax notes and FY 2024 Tax Notes in the FY 2025 Capital Budget.

**RECOMMENDATION:**

Staff recommends approval of this ordinance.

This contract was procured by means of cooperative agreement and a Contracts Disclosure Form is not required.