

Post-Solicitation Briefing for Dangerous Premise Abatement Lot Clean and Securing of Structures



Audit Committee

Date: February 28, 2025

Presented by: Michael Shannon, PE, CBO – Director, Development Services

Project and Solicitation



The Development Services Department issued a solicitation to select contractors for clearing and securing of structures on an “as needed” basis to:

- Secure accessible structures
 - Attach plywood to first floor windows, doors
- Mow and clear premises
 - Mow grass and weeds
 - Remove brush, rubbish, rocks, bricks and trash
 - Paint over graffiti
- Clear debris

Solicitation Type

- Request for Proposals (RFP)

Proposed Term

- 1 year with 4, 1-year options

Estimated Value

- \$847,830 annually
- \$4.2 million total

Funding Source

- General Fund

Current Contract Status

- Expires 06/30/2025

Recommended Award



FINAL SCORE MATRIX

RFP for Dangerous Premise Abatement Lot Clean and Securing of Structures (24-124; 6100018384) Score Summary *FINAL EVALUATION January 9, 2025	Maximum Points	Vendor A	Vendor B	Vendor C	Vendor D	Vendor E	Vendor F	Vendor G
A - Experience, Background and Qualifications	35	31.87	31.00	19.62	23.50	25.00	9.88	13.00
B - Proposed Plan	30	27.87	24.87	16.50	21.87	14.87	9.13	10.75
A - B Sub-Total	65	59.74	55.87	36.12	45.37	39.87	19.01	23.75
C - Price	10	9.35	9.35	10.00	9.36	9.35	9.47	9.35
D - SBEDA - SBE Prime Contract Program	5	5.00	0.00	5.00	0.00	0.00	0.00	0.00
D - SBEDA - M/WBE Prime Contract Program	5	5.00	0.00	0.00	0.00	0.00	0.00	0.00
E - Local Preference Program	10	10.00	10.00	10.00	0.00	0.00	10.00	0.00
F - Veteran-Owned Small Business Preference Program	5	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SCORE	100	89.09	75.22	61.12	54.73	49.22	38.48	33.10
RANK BASED ON TOTAL SCORE		1	2	3	4	5	6	7

*One evaluation meeting held, and no interviews conducted.

Due Diligence



Finance and Auditor Departments – Due Diligence Results

Number of vendors notified:

802

Number of vendors at pre-submittal conference:

7

Number of responses received:

8 responses; 1 firm deemed non-responsive for failure to submit required proposal documents

Results of Minimum Requirements Review

No Material Findings

Results of Due Diligence Review

No Material Findings



Thank You

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