



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 7

Agenda Date: December 19, 2024

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Ratification for Law Enforcement Applications Software

SUMMARY:

This ordinance ratifies a contract with Tech5 USA, Inc. for a new Cloud Law Enforcement applications software utilized by the San Antonio Police Department (SAPD) for services beginning December 1, 2024 through November 30, 2025, with two, one-year renewal options for a total cost of \$88,798.00 including renewals. The total amount for the initial term is \$38,860; cost for Year 1 renewal is \$24,360 and \$25,578 for Year 2 renewal. Funding for initial term in the amount of \$38,860.00 is available from FY 2025 General Fund. Funding for subsequent years is contingent upon Council approval of budget.

BACKGROUND INFORMATION:

This contract will continue to provide Cloud Law Enforcement applications software for SAPD through Tech5 USA, Inc. The current system resides on a server that is at its end of life phase. The application is also very aged and in need of upgrade. In order to move the existing system off the end-of-life server, the application software needs to be upgraded.

SAPD utilizes the cloud Law Enforcement applications software for the Photo Lab, Juvenile

processing, and the training Academy through Tech5 USA, Inc. Imageware Systems (IWS) Law Enforcement software captures, archives, search, retrieves, and share digital photographs for mug shots and associated criminal history records. Photo Lab utilizes this software for mugshot removal after receiving expungement orders from the Court and the training Academy uses it to process photographs of the Cadets and Officers for records purposes.

The City issued a Request for Offer (RFO) for “Tech5 USA Annual Subscription and Support for SAPD” (RFO 6100018443) to Tech5 USA, Inc., a sole source vendor, on October 24, 2024, with a submission deadline of November 1, 2024. Tech5 USA, Inc. submitted an offer, meets the published specifications, and is recommended for award.

These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with their signature, that all items offered are considered a Sole Source. SAPD has utilized this Law Enforcement software for multiple years and it is critical to continue the services with the proprietary vendor, Tech5 USA, Inc.

Ratification of the contract term for the period of December 1, 2024 through December 19, 2024, is required at this time, since the contract term began prior to contract approval, to avoid any lapse of services. This contract will continue through November 30, 2025, with two, one-year renewal options.

ISSUE:

This ordinance ratifies a contract beginning December 1, 2024 through November 30, 2025, with two, one-year renewal options for a total cost of \$88,798.00 including renewals, to provide a new Cloud Law Enforcement applications software for SAPD utilizing a sole source to upgrade the current application software.

This purchase is exempt from the Small Business Economic Development Advocacy Program.

This purchase is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to goods/supplies contracts or non-professional services contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract not be approved, SAPD would not be able to upgrade the software applications that currently reside on a server that is end of useful life. This Law Enforcement software runs on servers that are hosted by the City and those servers are outdated and out of compliance. To upgrade the servers, SAPD needs to upgrade the Law Enforcement software using this contract, as the current version is not compatible with the updated servers.

FISCAL IMPACT:

This ordinance ratifies a contract with Tech5 USA, Inc. for new Cloud Law Enforcement applications software utilized by SAPD for the period December 1, 2024 through December 19, 2024 and approves the contract through November 30, 2025, with two, one year renewal options for a total contract amount of \$88,798. Cost for the initial term is \$38,860; cost for renewal Year 1 is \$24,360 and for renewal Year 2 is \$25,578. Funding for the initial term in the amount of \$38,860 is available from FY 2025 General Fund. Funding for subsequent years is contingent upon Council approval of budget.

RECOMMENDATION:

Staff recommends approval.

This contract was procured on the basis of a sole source exemption and a Contract Disclosure Form is not required.