



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: {{item.number}}

Agenda Date: March 20, 2025

In Control: City Council A Session

DEPARTMENT: Department of Human Services

DEPARTMENT HEAD: Melody Woosley

COUNCIL DISTRICTS IMPACTED: District 4

SUBJECT:

Ordinance authorizing an amendment to the Urban-15 Contract

SUMMARY:

This ordinance authorizes an amendment to an Urban-15 Contract to add \$ 39,240.00 to provide programming at the Barbara "Robbie" Robinette Senior Center for the remainder of the contract term through March 31, 2029, for an increased total contract amount of \$164,240.00. Additionally, it authorizes the Director of the Department of Human Services to negotiate and execute amendments to the agreement due to changing older adult programming needs.

BACKGROUND INFORMATION:

The City of San Antonio's Department of Human Services (DHS) offers comprehensive services to assist older adults aged 60 and over at 12 comprehensive and four (4) part-time senior center sites throughout the city. These centers provide a safe place where older adults can lead healthy, active, and engaged lives. The centers are an important part of the long-term continuum of care and support the physical and social well-being of older adults by providing a variety of activities and learning programs across sites, including cultural music, dance, and art programs. The musical and dance program provides physical and mental stimulation that supports physical, mental, and emotional health through a group setting for learning, moving to rhythm, and singing.

The City issued a Request for Proposals for “Dance and Cultural Arts for Older Adults at Senior Centers” (RFP 24-015, 6100017528) on November 15, 2023, with a submission deadline of December 20, 2023. The RFP was advertised in the HartBeat, TVSA channel, the City’s Bidding & Contracting Opportunities website, the San Antonio e-Procurement System (SAEPS), and an email notification was released to a list of potential Respondents. A total of two firms responded to the RFP and were deemed eligible for review.

On February 6, 2024, the two proposals were reviewed by the evaluation committee which included representatives from the Department of Human Services, City/County Joint Commission on Elderly Affairs Member, and Senior Center Participants. The Finance Department, Procurement Division, assisted by ensuring compliance with City procurement policies and procedures. Urban-15 Group, the selected respondent, has provided dance and musical programs for older adults at four senior centers on a weekly basis, for a total of 178 classes each year.

ISSUE:

The current five-year contract covers four comprehensive senior centers: Council District 2 Senior Center, Council District 3’s Southside Lions Senior Center, Council District 5’s District 5 Senior Center and Normoyle Senior Center. To provide these services to District 4’s new Barbara “Robbie” Robinette Senior Center, the contract must be amended by adding funds to support the service.

This action authorizes DHS to amend a contractual agreement with Urban-15 Group for the period April 1, 2025, through March 31, 2029, to provide dance, music, and cultural arts programs at five (5) senior centers, including District 4’s Barbara “Robbie” Robinette Community and Senior Center. These services are at no cost to older adults attending and participating in activities at City Comprehensive Senior Centers and part-time nutrition centers.

ALTERNATIVES:

An alternative to accepting the amendment would require DHS to re-solicit for a cultural music, dance, and art provider at Barbara “Robbie” Robinette Community and Senior Center, which may interrupt the schedule of classes provided for older adults at the new center.

FISCAL IMPACT:

This ordinance authorizes an amendment to an Urban-15 Contract to add \$39,240.00 to the existing contract amount of \$125,000.00 to provide an additional program at the Barbara "Robbie" Robinette Senior Center for the remainder of the contract term through March 31, 2029, for a total contract amount of \$164,240.00. Funding for this contract is available from the General Fund.

Funding for subsequent years is contingent upon City Council approval of the annual budget.

RECOMMENDATION:

Staff recommends approval.