



# City of San Antonio

## Agenda Memorandum

**File Number:**  
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**Agenda Item Number:** 3

**Agenda Date:** October 8, 2024

**In Control:** Audit Committee

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**DEPARTMENT:** Office of the City Auditor

**DEPARTMENT HEAD:** Kevin Barthold

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Acceptance of the Office of the City Auditor Report AU24-026 Audit of ITSD Configuration Management.

**SUMMARY:**

The objective of this audit was to determine if changes to information technology resources are authorized and systems are configured and operating securely.

**BACKGROUND INFORMATION:**

The audit scope was October 2023 through August 2024. We interviewed ITSD management and staff to gain an understanding of the configuration management process. We reviewed the Change Advisory Board Charter and Change Management Procedures used to classify, test, and validate approved changes.

We assessed internal controls relevant to the audit objective. This included a review of the following:

- Internal policies and procedures
- Testing and implementation of changes
- Security controls for privileged access
- Security controls for change request management
- Segregation of duties controls for review and approval of change requests
- Detection controls
- Configuration maintenance

This report is confidential and is excepted from public disclosure pursuant to the provisions of the Texas Government Code Section 552.139. Exception: Confidentiality of Government Information Related to Security or Infrastructure Issues for Computers, and shall not be distributed publicly.

**ISSUE:**

This item is presented for acceptance by the Audit Committee.

**FISCAL IMPACT:**

NA

**ALTERNATIVES:**

NA

**RECOMMENDATION:**

Staff recommends acceptance of this audit report.