

## **INTERLOCAL COOPERATION CONTRACT**

### **I. CONTRACTING PARTIES AND AUTHORITY**

The Department of Public Safety (DPS) and the San Antonio Police Department (SAPD) are contracting under the authority of Texas Government Code Chapter 791 (the Interlocal Cooperation Act).

DPS certifies that it has authority to perform the services contracted for by authority granted in Texas Government Code Chapter 411.

SAPD certifies that it has the authority to contract for the services by authority granted in Local Government Code Chapter 252.

### **II. BACKGROUND AND PURPOSE**

SAPD has a need for assistance in technical services related to evidential breath alcohol testing instruments.

DPS has the ability to assist and will provide technical supervisory services related to breath alcohol testing instruments to SAPD to comply with its public safety requirements.

### **III. STATEMENT OF SERVICES**

DPS will provide, and SAPD will pay for, the services of one technical supervisor. This individual will be certified by the Scientific Director of the Alcohol Testing Program of DPS. DPS and its technical supervisor will perform the following.

DPS will perform the following services.

- A. Inspect, certify, calibrate, and maintain evidential breath alcohol testing instruments;
- B. Supervise the operation of the evidential breath testing instruments and associated equipment in consultation with SAPD;
- C. Provide expert testimony concerning the evidential breath testing instruments and associated equipment and testing techniques that are under the supervision of DPS's technical supervisors;
- D. Provide technical advice to prosecutors and law enforcement agencies;
- E. Check and prepare chemicals used for testing when necessary;
- F. Perform other duties as necessary to enable evidence obtained from evidential breath alcohol testing instruments to be admissible in criminal and civil proceedings;
- G. Provide annual supplemental training and retraining of certified breath alcohol testing operators;

- H. Maintain records and reports required by the Scientific Director and comply with requests for records and data, including subpoenas, discovery, and public information act requests for records held by the DPS; and
- I. Maintain as many evidential testing sites of SAPD as necessary for the success of the breath alcohol testing program.

SAPD understands or will perform the following.

- A. SAPD understands that DPS is solely responsible for the employment and management of the DPS personnel;
- B. Initial training and certification of breath alcohol testing operators;
- C. Provide suitable classroom style facilities to DPS for supplemental training and retraining of certified breath alcohol test operators;
- D. Provide physical spaces for breath alcohol instrument test site locations, suitable for evidential breath alcohol testing; and
- E. Comply with Texas Breath Alcohol Testing Regulations.

#### **IV. CONTRACT AMOUNT AND BASIS FOR CALCULATING COSTS**

The total four-year term of this Contract will not exceed \$448,164.81. The annual amount of \$112,041.20 reflects the actual annual cost of having a DPS Technical Supervisor available to SAPD during its business hours and it includes salary, equipment, and operational costs.

#### **V. PAYMENT FOR SERVICES**

DPS will submit to SAPD a monthly invoice, in the amount of \$9,336.77 . SAPD will remit payment to DPS no later than 30 calendar days after SAPD's receipt of the invoice.

#### **VI. TERM OF CONTRACT**

The Contract is effective on April 28, 2025, upon signing by both parties and terminates on April 27, 2029, or upon written request of either party with 30 calendar days' written notice, whichever occurs earlier. This contract may only be amended by mutual written agreement of the parties.

#### **VII. NOTICE**

The respective party will provide any required notice as noted in this section. Either party may change its information by giving the other party written notice and the date of the change.

If to DPS: Brady Mills, Chief, Crime Laboratory Division, 5800 Guadalupe, Austin TX 78752, Email: brady.mills@dps.texas.gov. Phone 512-424-7151.

If to SAPD: San Antonio Police Department, Attn: Chief of Police, 315 S. Santa Rosa, San Antonio TX 78207.

VIII. CERTIFICATIONS

The Parties certify that (1) the Contract is authorized by the governing body of each party; (2) the purpose, terms, rights, and duties of the Parties are stated within the Contract; and (3) each party will make payments for the performance of governmental functions or services from current revenues available to the paying party.

The undersigned signatories have full authority to enter into this Contract on behalf of the respective Parties.

<b>San Antonio Police Department Authorized Representative</b>
<i>Deputy City Manager Maria Villagomez</i>
<b>Signature of Authorized Representative</b> <b>Date:</b>


<b>Department of Public Safety of the State of Texas Authorized Representative</b>	DS  OGC Reviewed
<i>Chief, Crime Lab Division Brady Mills</i>	
DocuSigned by: <i>Brady Mills</i> E3D5417C68AD48D	
<b>Signature of Authorized Representative</b> <b>Date:</b> 04/02/2025	

EXHIBIT A					
		Year 1	Year 2	Year 3	Year 4
<b>SALARY AND BENEFITS</b>					
Forensic Scientist _ salary	/mo.	\$ 6,526.52	\$ 6,526.52	\$ 6,526.52	\$ 6,526.52
<i>SALARY SUBTOTAL</i>	/yr.	\$ 78,318.24	\$ 78,318.24	\$ 78,318.24	\$ 78,318.24
Benefits @ 32% of salary	/yr.	\$ 25,061.84	\$ 25,061.84	\$ 25,061.84	\$ 25,061.84
<b>SALARY AND BENEFITS TOTAL</b>	/yr.	<b>\$ 103,380.08</b>	<b>\$ 103,380.08</b>	<b>\$ 103,380.08</b>	<b>\$ 103,380.08</b>
<b>OPERATING</b>					
Operating and equipment	/yr.	\$ 4,465.00	\$ 4,465.00	\$ 4,465.00	\$ 4,465.00
Training and certification	/yr.	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
<i>OPERATING SUBTOTAL</i>	/yr.	<b>\$ 5,965.00</b>	<b>\$ 5,965.00</b>	<b>\$ 5,965.00</b>	<b>\$ 5,965.00</b>
Administrative fees (2.5%)	/yr.	\$ 2,696.13	\$ 2,696.13	\$ 2,696.13	\$ 2,696.13
<b>OPERATING TOTAL</b>	/yr.	<b>\$ 8,661.13</b>	<b>\$ 8,661.13</b>	<b>\$ 8,661.13</b>	<b>\$ 8,661.13</b>
<b>ANNUAL TOTAL</b>		<b>\$ 112,041.20</b>	<b>\$ 112,041.20</b>	<b>\$ 112,041.20</b>	<b>\$ 112,041.20</b>
<b>CONTRACT TOTAL</b>					<b>\$ 448,164.81</b>