



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** {{item.number}}

**Agenda Date:** April 17, 2025

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Trench Rescue Shore Kits for SAFD's Office of Emergency Management

**SUMMARY:**

This ordinance authorizes a one-time purchase with Metro Fire Apparatus Specialists, Inc. for the purchase and delivery of Trench Rescue Shore Kits for the San Antonio Fire Department/ Office of Emergency Management, in the amount of \$64,009. Funding is available from Homeland Security Grant Program, FY 2022 Urban Area Security Initiative (UASI) grant.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is an offer submitted by Metro Fire Apparatus Specialists, Inc. for the purchase and delivery of Trench Rescue Shore Kits to be utilized during emergency events. These Trench Rescue Shore Kits will provide the San Antonio Fire Department (SAFD) with the ability to respond to emergency shore rescues. These trench kits provide SAFD with the necessary tools to safely rescue individuals from water-related incidents. The trench shore kits will provide the SAFD's Special Operations Division which consists of the disciplines of Hazardous Materials, Helicopter team, Technical Rescue, Wildland, and Incident Management Teams, for a second-tier response to support collapsed structures or trenches and move heavy debris to gain access to confined void spaces.

The City issued a Request for Offer (RFO) for “Trench Rescue Shore Kits for SAFD” (RFO 6100019024) to Metro Fire Apparatus Specialists, Inc. on April 3, 2025, with a submission deadline of April 7, 2025. Metro Fire Apparatus Specialists, Inc. submitted an offer, meets the published specifications and is recommended for contract award.

This purchase was made utilizing a public health or safety exemption to allow SAFD to access trench shore kits to provide standardized equipment operations for all personnel using the rescue equipment.

The contract term will be upon award by City Council and will terminate upon delivery of all goods ordered.

**ISSUE:**

This ordinance approves a one-time purchase with Metro Fire Apparatus Specialists, Inc. for the purchase and delivery of trench rescue shore kits for SAFD’s Office of Emergency Management. The equipment comes with a 90-day warranty and have a 10-year life cycle.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived as the SBEDA Program cannot be applied on projects funded through the Department of Homeland Security, Urban Area Security Initiative (UASI) federal grant program.

This award is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to goods / supplies contracts, so no preference was applied to this contract.

**ALTERNATIVES:**

Should this one-time purchase not be approved, SAFD would not have the tools needed for SAFD’s Special Operations Division. Without the necessary tools and training, SAFD members would be at increased risk during emergency situations, potentially endangering themselves and others.

**FISCAL IMPACT:**

This ordinance authorizes a one-time purchase with Metro Fire Apparatus Specialists, Inc. for the purchase and delivery of Trench Rescue Shore Kits for the San Antonio Fire Department/ Office of Emergency Management, in the amount of \$64,009. Funding is available from Homeland Security Grant Program, FY 2022 Urban Area Security Initiative (UASI) grant. A purchase order must be issued prior to the grant expiration date of April 30, 2025.

**RECOMMENDATION:**

Staff recommends approval of this ordinance.

This contract was procured by means of a public health or safety exemption and a Contracts Disclosure Form is not required.

