

## ORDINANCE

**APPROVING A LEASE AGREEMENT WITH DHL EXPRESS (USA) INC., FOR BUILDING 1600, INCLUDING GROUND SPACE, APRON/RAMP SPACE AND PREFERENTIAL PARKING LOCATED AT 10307 WETMORE ROAD AT THE SAN ANTONIO INTERNATIONAL AIRPORT FOR AN INITIAL TERM OF ONE YEAR WITH THE OPTION TO EXTEND FOR FOUR, ONE-YEAR PERIODS, AND GENERATING AN ANNUAL RENT OF \$303,823.60 WHICH WILL BE DEPOSITED INTO THE AIRPORT OPERATING AND MAINTENANCE FUND.**

\* \* \* \* \*

**WHEREAS**, DHL Express (USA) Inc. has been a tenant at San Antonio International Airport since 1990, operating at 10307 Wetmore Road, and utilizes the leasehold for air cargo operations, including the loading, unloading, and sorting of cargo transported by aircraft, with the current lease terminating on February 28, 2025; and

**WHEREAS**, a new lease agreement will commence on March 1, 2025 with an initial term of one year with the option to extend for four, one-year periods; and

**WHEREAS**, this ordinance approves a lease agreement with DHL Express (USA) Inc., for Building 1600 including ground space, apron/ramp space and preferential parking located at 10307 Wetmore Road at the San Antonio International Airport, which will generate an annual rent of \$303,823.60 which will be deposited into the Airport Operating and Maintenance Fund;  
**NOW THEREFORE:**

### **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager, or designee, is authorized to execute a lease agreement with DHL Express (USA) Inc., for Building 1600 including ground space, apron/ramp space and preferential parking located at 10307 Wetmore Road at the San Antonio International Airport, and generating an annual rent of \$303,823.60 which will be deposited into the Airport Operating and Maintenance Fund, a copy of which is set out in **Exhibit 1**.

**SECTION 2.** Funds received for this ordinance for building rent will be deposited in Fund 51001000, Internal Order 233000300003 and General Ledger Account 4409016.

**SECTION 3.** Funds received for this ordinance for ground rent will be deposited in Fund 51001000, Internal Order 233000300003 and General Ledger Account 4409040.

**SECTION 4.** Funds received for this ordinance for airline apron charges will be deposited in Fund 51001000, Internal Order 233000300003 and General Ledger Account 4409010.

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ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Fund Numbers, Project Definitions, WBS Elements, Internal Orders, Fund Centers, Cost Centers, Functional Areas, Funds Reservation Document Numbers, and GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

***PASSED and APPROVED*** this 16th day of January 2025.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Andrew Segovia, City Attorney

MAT  
01.16.2025  
Item No.

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**EXHIBIT 1**  
**DHL LEASE**

DRAFT