

## ORDINANCE

**AMENDING A PROFESSIONAL SERVICES AGREEMENT WITH TEICHROEB CONSULTING TO EXTEND FOR A SIX-MONTH PERIOD AND INCREASE THE CONTRACT AMOUNT IN THE AMOUNT NOT TO EXCEED \$24,498.00, TO A NEW CONTRACT VALUE OF \$73,498.00, TO ALLOW THE CONTINUATION OF QUARTERLY PASSENGER SURVEY SERVICES AT THE SAN ANTONIO INTERNATIONAL AIRPORT WHILE A NEW LONGER TERM SOLICITATION IS PREPARED, WITH FUNDING IN THE AMOUNT OF \$24,498.00 AVAILABLE FROM THE AIRPORT OPERATING AND MAINTENANCE FUND FY 2025 ADOPTED BUDGET.**

\* \* \* \* \*

**WHEREAS**, in October 2023, the Aviation Department entered into a professional services agreement with Teichroeb Consulting to conduct third-party Airport Passenger Surveys at the boarding gates of San Antonio International Airport; and

**WHEREAS**, the term of the agreement was for one year with a contract value of \$49,000.00; and

**WHEREAS**, the Aviation Department seeks to extend the term for six months to continue conducting surveys while a solicitation for a longer term agreement can be developed and issued; and

**WHEREAS**, this ordinance approves an amendment to the professional services agreement with Teichroeb Consulting to extend for a period of six months and increase the contract amount in the amount not to exceed \$24,498.00 to a new contract value of \$73,498.00, with funding in the amount of \$24,498.00 available from the Airport Operating and Maintenance Fund FY 2025 Adopted Budget; **NOW THEREFORE:**

### **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager, or designee, is authorized to execute an amendment to the professional services agreement with Teichroeb Consulting to extend for a period of six months and increase the contract amount in the amount not to exceed \$24,498.00 to a new contract value of \$73,498.00, with funding in the amount of \$24,498.00 available from the Airport Operating and Maintenance Fund FY 2025 Adopted Budget, a copy of which is set out in **Exhibit 1.**

**SECTION 2.** Funding in the amount of \$24,498.00 for this ordinance is available in Fund 51001000, Cost Center 3305010002 and General Ledger 5201040 as part of the Fiscal Year 2025 Adopted Budget approved by City Council.

**SECTION 3.** Payment in the amount up to \$73,498.00 is authorized to Teichroeb Consulting and should be encumbered with a purchase order.

**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Fund Numbers, Project Definitions, WBS Elements, Internal Orders, Fund Centers, Cost Centers, Functional Areas, Funds Reservation Document Numbers, and GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 5.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

***PASSED and APPROVED*** this 16th day of January 2025.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Andrew Segovia, City Attorney

MAT  
01.16.2025  
Item No.

THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED  
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.

## **EXHIBIT 1**

### **TEICHROEB CONSULTING AMENDMENT**

DRAFT