



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: {{item.number}}

Agenda Date: September 19, 2024

In Control: City Council A Session

DEPARTMENT: Health Department

DEPARTMENT HEAD: Claude Jacob

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Agreement with the University of Texas Health Science Center at San Antonio for lab director services.

SUMMARY:

This ordinance authorizes the execution of an agreement with the University of Texas Health Science Center at San Antonio (UTHSCSA) for Clinical Laboratory Improvement Amendments (CLIA) Laboratory Director services for the City of San Antonio Metropolitan Health District's (Metro Health) Laboratory Services Branch in an amount up to \$192,000.00 for the term October 1, 2024 through September 30, 2034. Funding for the initial year of the agreement is included in the General Fund FY 2025 Proposed Budget. Funding for subsequent years is contingent upon City Council approval of the annual budget.

This ordinance authorizes the City Manager or designee to execute an amendment in the following circumstances: (A) an increase in contract funding in an amount not exceeding (a) twenty-five percent (25%) of the total amount of this contract or (b) \$25,000.00, whichever is lesser amount; provided, however, that the cumulative total of all amendments increasing funding and executed without City Council approval pursuant to this subsection during the term of this contract shall not exceed the foregoing amount; (B) no cost extensions up to two years; and (C) modifications to the Scope of Work due to the adjustment described in subsection (A) of this Section or for any other

reason, so long as the terms of the amendment are reasonably within the parameters set forth in the original Scope of Work.

BACKGROUND INFORMATION:

Metro Health’s Laboratory Services Branch (the laboratory) operates a complex testing laboratory currently accredited under CLIA in the following areas: Bacteriology, Parasitology, Syphilis Serology, General Immunology, Urinalysis, and molecular testing. In order for the laboratory to meet accreditation requirements of CLIA, it must have a qualified CLIA laboratory director responsible for the overall operation and administration of laboratory operations to ensure all laboratory duties are properly performed and applicable regulations and standards are met.

UTHSCSA will perform services associated with the CLIA Laboratory Director for the Metro Health laboratory. UTHSCSA will be responsible for the overall operation and administration of the regulated clinical testing conducted by the laboratory. Services include professional consultation related to quality control and quality assessment activities. In collaboration with Metro Health, UTHSCSA will ensure compliance with CLIA regulations in the day-to-day operation of all testing personnel and reporting of test results.

ISSUE:

Metro Health requests City Council authorize the execution of an agreement with the University of Texas Health Science Center at San Antonio for CLIA Laboratory Director services, in an amount up to \$192,000.00 for the term October 1, 2024 through September 30, 2034. Funding for the initial year of the agreement is included in the General Fund FY 2025 Proposed Budget. Funding for subsequent years is contingent upon City Council approval of the annual budget.

ALTERNATIVES:

Should City Council choose not to approve this ordinance, Metro Health will need to identify an alternative mechanism for which to ensure compliance with Federal Clinical Laboratory Improvement Act regulations.

FISCAL IMPACT:

This ordinance authorizes the execution of an agreement with the University of Texas Health Science Center at San Antonio for CLIA Laboratory Director services in an amount up to \$192,000.00 for the term October 1, 2024 through September 30, 2034. Funding for the initial year of the agreement is included in the General Fund FY 2025 Proposed Budget. Funding for subsequent years is contingent upon City Council approval of the annual budget.

RECOMMENDATION:

Staff recommends approval.

