



# City of San Antonio

## Agenda Memorandum

**File Number:**  
**{{item.tracking\_number}}**

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**Agenda Item Number:** {{item.number}}

**Agenda Date:** November 19, 2024

**In Control:** Airport Advisory Commission Meeting

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**DEPARTMENT:** Aviation Department

**DEPARTMENT HEAD:** Jesus H. Saenz Jr.

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Holiday Travel Preparation for the San Antonio International Airport

**SUMMARY:**

Assistant Director Ryan Rocha will brief the Airport Advisory Commission on the preparations for the upcoming Holiday Travel. It is estimated that the San Antonio International Airport could see a 12.4% increase in passengers compared to 2023. Mr. Rocha's presentation will review how the Aviation Department will handle this estimated increase and remind the public to arrive early when flying and anticipate lines throughout the trip.

**BACKGROUND INFORMATION:**

Each year the San Antonio International Airport prepares and executes a CONOP for the holiday travel period which encompasses parking, checkpoint security lines and other events to ensure staff and stakeholders are prepared. The CONOP also includes a component on public engagement to remind the public to arrive early and prepared for their trip.

**ISSUE:**

Assistant Director Ryan Rocha will provide an overview of the Aviation Department's CONOP for the 2024 Holiday Travel Season. Airport Advisory Commission members will provide their input on the plan including potential suggestions.

**FISCAL IMPACT:**

This item is for briefing purposes only.

**ALTERNATIVES:**

This item is for briefing purposes only.

**RECOMMENDATION:**

This item is for briefing purposes only.