

Audit Committee



Audit of SAPD Body Worn Protective Equipment

Presented by: Abigail Estevez, Audit Manager

March 28, 2025

Objective and Conclusion

SAPD Body Worn Protective Equipment

Audit Objective

Determine if inventory of SAPD body worn protective equipment (BWPE) is adequately managed and properly accounted for.

Overall Conclusion

SAPD has sufficient controls to manage purchases of BWPE and user access for the Apptricity system.

However, controls should be developed over inventory management and expired equipment.

Results

SAPD Body Worn Protective Equipment

Inventory Management

Inventory listings are not accurately documented, and inventories are not consistently performed.

Recommendation

Chief of Police develop procedures to promote consistency to include:

- Use of consistent inventory tracking system across all units.
- Periodically reviewing and updating inventory listings.
- Periodically performing physical inventories.

Results

SAPD Body Worn Protective Equipment

Expired Equipment

Manufacturer listed expiration dates are not tracked for all applicable BWPE, and expired equipment was in use.

Recommendation

Chief of Police develop procedures to:

- Perform a periodic analysis over expired equipment to confirm it remains safe for use.
- Evaluate equipment for disposal.

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SAPD management has agreed with the recommendations and has developed corrective action plans to address issues identified.

Anticipated completion: May 2025

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