



City of San Antonio Certificate of Exemption

Finance

Please fill this form out online, attach any required support documents,
and forward your request to next approval authority.

FY230328

Certificate of Exemption

Originating Department: SAPD

Request Date: 05/25/2023

Exemption Requested/Taken

The City is authorized under limited conditions to make procurements outside of the competitive solicitation process. Chapter 252 of the Local Government Code provides guidance regarding sixteen general exemptions from the competitive solicitation. Departments must submit vendor(s) quotations for any selection below. Please select one exemption:

☐ A procurement made because of a public calamity that requires funds to relieve the needs of the residents or to preserve city property (Note: Department must notify the Purchasing Division immediately regarding such an event)

☒ A procurement to preserve or protect the public health or safety of the city's residents (Note: Department must notify the Purchasing Division immediately regarding such an event)

☐ A procurement necessary because of unforeseen damage to machinery, equipment or other property (Note: Department must notify the Purchasing Division immediately regarding such an event)

☐ A procurement for personal, professional or planning services

☐ A procurement for work that is performed and paid for by the day as the work progresses

☐ A purchase of land or right-of-way

☐ A procurement of items available from only one source

☐ A purchase of rare books, papers and other materials for a public library

☐ Paving, drainage, street widening and other public improvements or related matter where at least one-third of the costs are paid by special assessments

☐ A public improvement project which has been authorized but for which there is deficiency of funds to complete in accordance with the plans as authorized

☐ A payment under a contract by which a developer participates in the construction of a public improvement as provided by Subchap. C, Ch 212.

☐ Personal property sold

☐ Services performed by blind or severely disabled persons

☐ Goods purchased by a municipality for subsequent retail sale by the municipality

☐ Electricity

☐ Advertising, other than legal notices

***Does the public health & safety procurement include a "Sole Brand" preference?**

☐ Yes ☒ No

***Is this an "Emergency" purchase request that exceeds \$50,000 in value and would require City Council ratification?**

☐ Yes ☒ No

***Sourcing Accounting Details**

☒ Insert Shopping Cart (SC) or Purchase Requisition (PR) #

☐ Insert Annual Contract #

Enter: Shopping Cart (SC) # / Purchase Requisition (PR) #:

N/A

(enter "NA" if unavailable)

OR

Explanation (justification) why Shopping Cart # or Purchase Requisition # is unavailable

COE requested by Jennifer Johnson to initiate a new contract.



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Execution/Filing Details

This Certificate of Exemption is executed and filed with the Finance Department as follows:

1. The undersigned is authorized to approve an exemption;
2. An exemption according to Section 252.022 of the Local Government Code exists.

More specifically, the following event has occurred:

The City of San Antonio is soliciting bids for the purchase of installation, removal, and repair of police equipment parts, and graphic kits which will be utilized by the San Antonio Police Department. The vehicle graphic kits and emergency equipment parts will be placed on all Police Department marked emergency vehicles for the purpose of identification in accordance with the specifications submitted. The Labor Relations Committee supports the opening of the contract to multiple vendors due to the overflow of work, specialty builds, and availability of parts. The estimated contract value represents a three (3) year contract term that begins upon award with two (2), one (1) year renewal options.

3. Because the exemption stated above exists, the City of San Antonio intends to contract with

N/A which will cost approximately \$ 8,000,000

Approvals

Instructions: Enter your Network credentials and "click" the **Sign** button for Authentication eSignature:

UserID: 140837 Password: *****

Velma Martinez (SAPD)

Originator

05/25/2023

Date


Department Director Approval

26 May 2023

Date

Executive Leadership Team Approval
(approval required only for ratification by City Council)

Date


Procurement Administrator Approval

6.13.2023

Date

To send this approval document to the next approver, press **Send Forward**.
To retain a copy of this request, perform a **Save As** to save it as an electronic form.