

ORDINANCE

AUTHORIZING A FIRST AMENDMENT OF A SUBLEASE AGREEMENT WITH JEFFERSON WOODLAWN LAKE COMMUNITY DEVELOPMENT CORPORATION FOR APPROXIMATELY 1,368 SQUARE FEET OF OFFICE SPACE, LOCATED AT 1800 FREDERICKSBURG ROAD, AS A SATELLITE OFFICE TO SUPPORT CODE ENFORCEMENT OFFICERS.

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WHEREAS, The City of San Antonio’s (“City”) Code Enforcement has been a tenant at this location since February 2019. Code Enforcement is charged with ensuring property owners manage, maintain and develop their property in a manner that is compliant with existing rules and regulations set by City ordinance. Operating with 13 field enforcement teams, assigned officers respond to complaints received through the 311 system, directly from residents and through proactive means. Placing the Code Enforcement field units in proximity to the neighborhoods they serve is the most efficient means to deploy resources; and

WHEREAS, the current lease term expired on February 29, 2024. Consolidation of staff into a central facility will allow for the efficient deployment of resources.

NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Council authorizes the City Manager or designee to execute This ordinance authorizes the First Amendment of a Sublease Agreement with Jefferson Woodlawn Lake Community Development Corporation, substantially in the form as shown in **Attachment I**, for approximately 1,368 square feet of office space, located at 1800 Fredericksburg Road, as a satellite office to support Code Enforcement Officers.

The monthly rent during the five-year term is as follows:

June 1, 2024 – May 31, 2025	\$666.67
June 1, 2025 – May 31, 2026	\$700.00
June 1, 2026 – May 31, 2027	\$735.00
June 1, 2027 – May 31, 2028	\$771.75
June 1, 2028 – May 31, 2029	\$810.34

SECTION 2: 11001000, Cost Center 6105010001 and General Ledger 5206010 as part of the Fiscal Year 2024 Adopted Budget approved by City Council.

SECTION 3: Additional funding is contingent upon City Council approval of the Fiscal Year 2025 and subsequent budgets that fall within the contract terms of this ordinance.

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SECTION 4: Monthly payments in the amount of \$2,666.68 is authorized to Jefferson Woodlawn Lake Community Development Corporation and should be encumbered with a purchase order.

SECTION 5: The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager’s designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6: This Ordinance becomes effective immediately upon its passage by eight (8) votes or more and 10 days after passage upon its approval by less than eight (8) votes.

PASSED AND APPROVED this 6th day of June, 2024.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney

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