

**San Antonio Public Library  
Monthly Operating Statement  
October 1, 2023 to May 31, 2024  
Percent of FY Elapsed: 67%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2024	FY 2024	FY 2024	FY 2024	FY 2024
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	19,000	13,000	-	6,000	68%
Civ Cloth/Boot Allowance	2,350	2,350	-	-	100%
Civil Actv Healthcr	3,273,055	2,182,037	-	1,091,018	67%
Def Comp-Executives	22,766	22,805	-	(39)	100%
FICA & Medicare Exp	1,752,347	1,141,132	-	611,215	65%
Hol.Pay-Hourly Sal.	15,807	6,456	-	9,351	41%
Language Skill Pay	33,600	21,500	-	12,100	64%
Life Insurance	16,442	8,941	-	7,501	54%
Overtime Salaries	74,660	26,882	-	47,778	36%
Pers Leave Buy Back	382,571	382,571	-	(0)	100%
Regular Salaries	22,586,540	14,921,189	-	7,665,351	66%
EE Benefits - Safety Merit Program	-	79	-	(79)	
Retiree Hlth Assess	334,338	222,892	-	111,446	67%
Retiree Payout Sal	108,132	67,536	-	40,596	62%
Retirement Exp	2,660,686	1,781,287	-	879,399	67%
Shift Differential	42,682	28,590	-	14,092	67%
Temp FICA & Medicare	9,264	3,936	-	5,328	42%
Temporary Salaries	114,000	49,355	-	64,645	43%
<b>Total General Fund Personal Services</b>	<b>31,448,240</b>	<b>20,882,538</b>	<b>-</b>	<b>10,565,702</b>	<b>66%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	13,450	5,136	-	8,314	38%
Alarm and Sec. Serv.	105,254	68,692	-	36,562	65%
Binding & Printing	56,585	30,529	5,284	20,772	63%
Cleaning Services	1,236,331	813,594	-	422,737	66%
Computer Software Maint.	416,888	183,577	-	233,311	44%
Contractual Services	1,027,606	525,321	180,813	321,472	69%
Contractual Services for Public Programming	-	625	-	(625)	
Construction Cost	-	-	9,761	(9,761)	
Credit Card Fees	23,211	13,243	-	9,968	57%
Disposal Services	33,035	19,269	-	13,766	58%
Education - Classes	3,623	1,256	-	2,367	35%
Fees to Prof Contr.	1,174,876	622,393	-	552,483	53%
Freight and Storage	24,119	15,037	-	9,082	62%
Inspection Fees	-	1,060	-	(1,060)	
Mail and Parcel Post	36,686	21,695	-	14,991	59%
Maint - Buildings	1,090,017	737,716	284,777	67,524	94%
Maint & Rep - Cmrc	6,931	3,205	-	3,726	46%
Maint. - M&E	33,632	23,205	1,875	8,552	75%
Maint.- Repair Auto	27,055	15,139	-	11,916	56%
Membership Dues	17,260	15,840	-	1,420	92%
Other Contract Svcs	28,288	28,288	-	0	100%
Participation-Booth Fees	978	978	-	1	100%
Public Copy/Print	273,560	159,741	8,800	105,019	62%
Rental of Equipment	59,508	19,905	2,078	37,525	37%
Rental Office Equipment	16,276	7,583	26	8,667	47%
Subscriptions to Computer Svcs	875,519	817,783	-	57,736	93%
Transportation Fees	115,271	71,612	-	43,659	62%
Travel-Official	1,000	-	-	1,000	0%
<b>Total General Fund Contractual Services</b>	<b>6,696,959</b>	<b>4,222,422</b>	<b>493,413</b>	<b>1,981,124</b>	<b>70%</b>
<b>City General Fund--Commodities</b>					
Clothing and Linen	15,548	7,967	8,054	(473)	103%
Computer Software	5,901	901	-	5,000	15%
Expense Allowance	448	448	-	(0)	100%
Food	13,252	8,089	135	5,028	62%
Janitorial Supplies	42,870	37,820	698	4,352	90%
Library Materials	162,232	70,228	-	92,004	43%
Library Resources	7,448,915	4,743,026	347,872	2,358,016	68%
M&R Material Bldg/lmp	50,629	30,983	3,362	16,284	68%

\*Budget Line overages are allowable. Budget control is at the Department level.

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	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2024	FY 2024	FY 2024	FY 2024	FY 2024
M&R Material Mach/Eq	21,365	10,749	281	10,336	52%
M&R Parts Automotive	9,168	8,201	-	967	89%
Office Supplies	146,677	89,696	240	56,741	61%
Other Commodities	56,271	36,049	987	19,235	66%
Other Commodities for Programming	125,000	11,056	7,152	106,792	15%
<b>Total General Fund Commodities</b>	<b>8,098,276</b>	<b>5,055,213</b>	<b>368,781</b>	<b>2,674,282</b>	<b>67%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,980	1,320	-	660	67%
Build. Maint. Chg	354,851	236,567	-	118,284	67%
Gas and Electricity	1,300,911	704,279	-	596,632	54%
General Liab. Assess	568,485	378,990	-	189,495	67%
Mail & Delivery Svcs	15,128	10,085	-	5,043	67%
Unemploy Comp Assess	1,648	824	-	824	50%
Motor Fuel and Lub.	23,583	15,911	-	7,672	67%
Rent of City Equip. (Vehicle Replacement Fund)	28,016	18,677	-	9,339	67%
Water and Sewer	241,012	139,602	-	101,410	58%
Workers Comp Assess	94,619	63,079	-	31,540	67%
<b>Total General Fund Other Expenditures</b>	<b>2,630,233</b>	<b>1,569,336</b>	<b>-</b>	<b>1,060,897</b>	<b>60%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	7,227	227	-	7,000	3%
CAP Admin Cost-Indir	3,139	139	-	3,000	4%
Cell Phone Services	27,324	15,639	-	11,685	57%
Communications Radio	1,484	1,668	-	(184)	112%
Interfnd Transf Out	141,004	94,003	-	47,001	67%
IT Assessment Fee	2,832,785	1,888,523	-	944,262	67%
Procurement Fee	258,389	172,259	-	86,130	67%
Wireless Data Communications	15,812	488	-	15,324	3%
<b>Total General Fund Scheduled Line Items</b>	<b>3,287,164</b>	<b>2,172,946</b>	<b>-</b>	<b>1,114,218</b>	<b>66%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	113,569	32,091	-	81,478	28%
Cap<5000 - Furn & Fix	265,260	66,193	54,384	144,684	45%
Cap<5000 - M&E Other	213,791	20,650	180,235	12,905	94%
Cap<5000 - PC Replct	1,578,015	276,989	-	1,301,026	18%
M&E Auto (BudgetOnly)	74,575	-	74,575	-	100%
<b>Total General Fund Capital Outlay</b>	<b>2,245,210</b>	<b>395,922</b>	<b>309,194</b>	<b>1,540,093</b>	<b>31%</b>
<b>Total City General Fund</b>	<b>54,406,082</b>	<b>34,298,377</b>	<b>1,171,389</b>	<b>18,936,316</b>	<b>65%</b>
<b>2023 Major Gifts</b>					
Library Foundation (received in March 2023)	212,610	169,781	22,809	20,021	91%
Friends of the San Antonio Public Library (pledged In November 2022)	40,500	40,500	-	-	100%
<b>Total 2023 Major Gifts</b>	<b>253,110</b>	<b>210,281</b>	<b>22,809</b>	<b>20,021</b>	<b>92%</b>
<b>2024 Major Gifts</b>					
Library Foundation	230,853	70,421	89,733	70,699	69%
Friends of the San Antonio Public Library (pledged in November 2023)	35,000	-	-	35,000	0%
<b>Total 2024 Major Gifts</b>	<b>265,853</b>	<b>70,421</b>	<b>89,733</b>	<b>105,699</b>	<b>60%</b>

# Library General Fund % Spent

FY22 Budget \$44.2M, FY23 \$49.1M, FY24 \$53.5M

