

Lawlogix Guardian I-9 Software

City Council Agenda Item 8



Presented by Renee Frieda
Human Resources Director
June 20, 2024

Background

- The Federal Form I-9 is required by the U.S. Citizenship & Immigration Services (USCIS) to verify the identity and employment authorization of individuals hired in the United States.
- Contract provides City with licensed user to access LawLogix web-based system for the electronic preparation, maintenance and retention of I-9s and E-Verify.

Contract



- Equifax is a sole source provider of the LawLogix I-9 Compliance integrated solution
- Contract amendment will extend term five years, from August 1, 2024, through July 31, 2029
- Annual amount \$27,000, not to exceed \$135,000 for all years

Recommendation

- Staff recommends approval of contract amendment for five-year term, from August 1, 2024, through July 31, 2029 at an annual amount \$27,000.

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