

**Purpose:** The purpose of this form is to help expedite the ordinance process when loading SAP Financial data. Departments should use this form when drafting the request for ordinance as it relates to Capital projects.

**Project Name:** Enter the name of the project.

**Project Fund:** Enter the project fund (execute FMDERIVE to validate the functional area to fund mapping).

**Council Date:** Enter the date which this item will be presented to council.

**Council Item:** Enter the council item number.

#### **Revenue Transfers Out Section**

**Fund No. or Internal Order:** Enter the revenue source i.e. revenue fund or if being funded by a grant the I/O number.

**Fund Name or Internal Order name:** Enter the fund name i.e. 2005 revenue bonds or the I/O name i.e. 30th year

**G/L:** Enter the G/L number i.e. 6102100.

**G/L name:** Enter G/L name i.e. interfund transfer out.

**Current Plan version 0 (Optional):** Enter the current budget.

**Plan version 0 revision (Appropriation):** Current appropriation (budget).

**Revised Plan version 0 (Optional):** Enter the revised plan version ( current plan version 0 + appropriation).

#### **Revenue Transfers In Section (Optional)**

**WBS No:** Enter the transfer in (-90) WBS Element.

**WBS Name:** Enter the transfer in WBS name i.e. transfer from GO-XXXXX-XX.

**G/L:** Enter the G/L number i.e. 6101100.

**G/L name:** Enter G/L name i.e. interfund transfer in.

**Current Plan version 0 (Optional):** Enter the current budget.

**Plan version 0 revision (Appropriation):** Current appropriation (budget).

**Revised Plan version 0 (Optional):** Enter the revised plan version ( current plan version 0 + appropriation).

#### **Expenditures**

**WBS No:** Enter the expenditure WBS element i.e. 23-XXXX-XX-XX, 33-XXXXXX-XX-XX

**WBS Name:** Enter the WBS element name i.e. design, advertise, construction

**G/L:** Enter the G/L number i.e. 5201140, 5201040

**G/L name:** Enter G/L name i.e. fees to prof, engineering fees, construction

**Current Plan version 0 (Optional):** Enter the current budget.

**Plan version 0 revision (Appropriation):** Current appropriation (budget).

**Revised Plan version 0 (Optional):** Enter the revised plan version ( current plan version 0 + appropriation).

**Comments:** This area is for any other project data that is necessary to book the ordinance.

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Object	CO object name	Cost Element	Sum of Amount
23-01738-05-06	Project Contingency	5201140	1125500.19
	<b>Project Contingency Total</b>		<b>1125500.19</b>
<b>23-01738-05-06 Total</b>			<b>1125500.19</b>
23-01738-08-01	Design	5201040	12000
	<b>Design Total</b>		<b>12000</b>
<b>23-01738-08-01 Total</b>			<b>12000</b>
23-01738-08-03-02	Appraisals	5201040	3500
	<b>Appraisals Total</b>		<b>3500</b>
<b>23-01738-08-03-02 Total</b>			<b>3500</b>
23-01738-08-03-03	Legal	5201050	1863
	<b>Legal Total</b>		<b>1863</b>
<b>23-01738-08-03-03 Total</b>			<b>1863</b>
23-01738-08-03-04	Acquisition	5209010	17545
	<b>Acquisition Total</b>		<b>17545</b>
<b>23-01738-08-03-04 Total</b>			<b>17545</b>
23-01738-08-03-05	Miscellaneous	5201040	9462.5
		5402030	387873.08
		5402050	12126.92
		5406520	5070.38
	<b>Miscellaneous Total</b>		<b>414532.88</b>
<b>23-01738-08-03-05 Total</b>			<b>414532.88</b>
23-01738-08-04-01	Cap Admin	5402030	24470.07
		5402050	12121.36
	<b>Cap Admin Total</b>		<b>36591.43</b>
<b>23-01738-08-04-01 Total</b>			<b>36591.43</b>
23-01738-08-04-02-01	City Funds	5201040	507510.28
		5201140	4200000
	<b>City Funds Total</b>		<b>4707510.28</b>
<b>23-01738-08-04-02-01 Total</b>			<b>4707510.28</b>
		5402050	0.48
	<b>Cap Admin Total</b>		<b>0.48</b>
<b>23-01738-08-05-01 Total</b>			<b>0.48</b>
23-01738-08-05-03	Advertising	5203040	905.48
	<b>Advertising Total</b>		<b>905.48</b>
<b>23-01738-08-05-03 Total</b>			<b>905.48</b>
23-01738-08-05-06	Project Contingency	5201040	214000
	<b>Project Contingency Total</b>		<b>214000</b>
<b>23-01738-08-05-06 Total</b>			<b>214000</b>
23-01738-09-03-02	Appraisals	5201040	1975
	<b>Appraisals Total</b>		<b>1975</b>
<b>23-01738-09-03-02 Total</b>			<b>1975</b>
23-01738-09-03-03	Legal	5201050	2139
	<b>Legal Total</b>		<b>2139</b>
<b>23-01738-09-03-03 Total</b>			<b>2139</b>
		5209010	1000
	<b>Acquisition Total</b>		<b>1000</b>
<b>23-01738-09-03-04 Total</b>			<b>1000</b>
23-01738-09-03-05	Miscellaneous	5201040	337.5
	<b>Miscellaneous Total</b>		<b>337.5</b>
<b>23-01738-09-03-05 Total</b>			<b>337.5</b>
23-01738-09-04-01	Cap Admin	5402030	6021.97
		5402050	1894.82

	<b>Cap Admin Total</b>		<b>7916.79</b>
<b>23-01738-09-04-01 Total</b>			<b>7916.79</b>
<b>23-01738-09-04-02-01</b>	<b>City Funds</b>	5201040	47702.49
	<b>City Funds Total</b>		<b>47702.49</b>
<b>23-01738-09-04-02-01 Total</b>			<b>47702.49</b>
		5203040	1416.36
	<b>Advertising Total</b>		<b>1416.36</b>
<b>23-01738-09-05-03 Total</b>			<b>1416.36</b>
<b>23-01738-10-03-02</b>	<b>Appraisals</b>	5201040	1750
	<b>Appraisals Total</b>		<b>1750</b>
<b>23-01738-10-03-02 Total</b>			<b>1750</b>
<b>23-01738-10-03-03</b>	<b>Legal</b>	5201050	115
	<b>Legal Total</b>		<b>115</b>
<b>23-01738-10-03-03 Total</b>			<b>115</b>
<b>23-01738-10-03-04</b>	<b>Acquisition</b>	5209010	2900431.4
	<b>Acquisition Total</b>		<b>2900431.4</b>
<b>23-01738-10-03-04 Total</b>			<b>2900431.4</b>
<b>23-01738-10-03-05</b>	<b>Miscellaneous</b>	5201040	2826.33
		5402030	395000
		5402050	12126.91
		5406520	5960
	<b>Miscellaneous Total</b>		<b>415913.24</b>
<b>23-01738-10-03-05 Total</b>			<b>415913.24</b>
<b>23-01738-10-04-01</b>	<b>Cap Admin</b>	5402030	7485.74
		5402050	2716.49
	<b>Cap Admin Total</b>		<b>10202.23</b>
<b>23-01738-10-04-01 Total</b>			<b>10202.23</b>
<b>23-01738-10-04-02</b>	<b>City Contract</b>	5201040	5296.75
	<b>City Contract Total</b>		<b>5296.75</b>
<b>23-01738-10-04-02 Total</b>			<b>5296.75</b>
<b>23-01738-10-04-02-01</b>	<b>City Funds</b>	5201040	13421.75
		5406520	384
	<b>City Funds Total</b>		<b>13805.75</b>
<b>23-01738-10-04-02-01 Total</b>			<b>13805.75</b>
<b>23-01738-10-05-02-01</b>	<b>City Funds</b>	5201040	4080
		5201140	4400000
	<b>City Funds Total</b>		<b>4404080</b>
<b>23-01738-10-05-02-01 Total</b>			<b>4404080</b>
<b>23-01738-10-05-06</b>	<b>Project Contingency</b>	5201140	1194.6
	<b>Project Contingency Total</b>		<b>1194.6</b>
<b>23-01738-10-05-06 Total</b>			<b>1194.6</b>
<b>23-01738-11-03-02</b>	<b>Appraisals</b>	5201040	2450
	<b>Appraisals Total</b>		<b>2450</b>
<b>23-01738-11-03-02 Total</b>			<b>2450</b>
<b>23-01738-11-03-03</b>	<b>Legal</b>	5201040	1575
		5201050	1242
	<b>Legal Total</b>		<b>2817</b>
<b>23-01738-11-03-03 Total</b>			<b>2817</b>
<b>23-01738-11-03-04</b>	<b>Acquisition</b>	5209010	3100
	<b>Acquisition Total</b>		<b>3100</b>
<b>23-01738-11-03-04 Total</b>			<b>3100</b>
<b>23-01738-11-03-05</b>	<b>Miscellaneous</b>	5201040	956.25
	<b>Miscellaneous Total</b>		<b>956.25</b>
<b>23-01738-11-03-05 Total</b>			<b>956.25</b>
<b>23-01738-11-04-01</b>	<b>Cap Admin</b>	5402030	2696.92

		5402050	1308.83
	Cap Admin Total		<b>4005.75</b>
23-01738-11-04-01 Total			<b>4005.75</b>
23-01738-11-04-02-01	City Funds	5201040	7034.58
	City Funds Total		<b>7034.58</b>
23-01738-11-04-02-01 Total			<b>7034.58</b>
23-01738-11-05-03	Advertising	5203040	983.84
	Advertising Total		<b>983.84</b>
23-01738-11-05-03 Total			<b>983.84</b>
23-01738-12-03-03	Legal	5201050	2415
	Legal Total		<b>2415</b>
23-01738-12-03-03 Total			<b>2415</b>
23-01738-12-03-05	Miscellaneous	5201040	5500
		5402030	94059.57
		5402050	14062.74
	Miscellaneous Total		<b>113622.31</b>
23-01738-12-03-05 Total			<b>113622.31</b>
23-01738-12-04-02-01	City Funds	5201040	720
	City Funds Total		<b>720</b>
23-01738-12-04-02-01 Total			<b>720</b>
23-01738-12-05-02-01	City Funds	5201140	300000
	City Funds Total		<b>300000</b>
23-01738-12-05-02-01 Total			<b>300000</b>
23-01738-12-05-03	Advertising	5203040	932.72
	Advertising Total		<b>932.72</b>
23-01738-12-05-03 Total			<b>932.72</b>
23-01738-13-03-02	Appraisals	5201040	2000
	Appraisals Total		<b>2000</b>
23-01738-13-03-02 Total			<b>2000</b>
23-01738-13-03-03	Legal	5201050	2000
	Legal Total		<b>2000</b>
23-01738-13-03-03 Total			<b>2000</b>
23-01738-13-03-04	Acquisition	5209010	2200000
	Acquisition Total		<b>2200000</b>
23-01738-13-03-04 Total			<b>2200000</b>
23-01738-13-03-05	Miscellaneous	5402030	395937.22
		5402050	14062.78
		5406520	5000
	Miscellaneous Total		<b>415000</b>
23-01738-13-03-05 Total			<b>415000</b>
23-01738-13-04-01	Cap Admin	5402030	378.64
		5402050	193.62
	Cap Admin Total		<b>572.26</b>
23-01738-13-04-01 Total			<b>572.26</b>
23-01738-13-04-02	City Contract	5201040	7000
	City Contract Total		<b>7000</b>
23-01738-13-04-02 Total			<b>7000</b>
23-01738-13-04-02-01	City Funds	5201040	13000
	City Funds Total		<b>13000</b>
23-01738-13-04-02-01 Total			<b>13000</b>
23-01738-13-05-02-01	City Funds	5201140	2655000
	City Funds Total		<b>2655000</b>
23-01738-13-05-02-01 Total			<b>2655000</b>
23-01738-13-05-03	Advertising	5203040	1000
	Advertising Total		<b>1000</b>

<b>23-01738-13-05-03 Total</b>		<b>1000</b>
<b>23-01738-90-01-17-01</b>	Trf Fr GO-00282-01-01-02 6101100	-3000000
	<b>Trf Fr GO-00282-01-01-02 Total</b>	<b>-3000000</b>
<b>23-01738-90-01-17-01 Total</b>		<b>-3000000</b>
<b>23-01738-90-01-17-02</b>	Trf Fr GO-00288-01-01-02 6101100	-9000000
	<b>Trf Fr GO-00288-01-01-02 Total</b>	<b>-9000000</b>
<b>23-01738-90-01-17-02 Total</b>		<b>-9000000</b>
<b>23-01738-90-01-17-03</b>	Trf Fr GO-00294-01-01-02 6101100	-8000000
	<b>Trf Fr GO-00294-01-01-02 Total</b>	<b>-8000000</b>
<b>23-01738-90-01-17-03 Total</b>		<b>-8000000</b>
<b>23-01738-90-14-01</b>	Trf Fr IO# 390000001738 6101100	-83834.56
	<b>Trf Fr IO# 390000001738 Total</b>	<b>-83834.56</b>
<b>23-01738-90-14-01 Total</b>		<b>-83834.56</b>