



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** {{item.number}}

**Agenda Date:** March 20, 2025

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** District 1

**SUBJECT:**

Customized Trash and Recycle Receptacles for Convention and Sports Facilities Department

**SUMMARY:**

This ordinance authorizes a contract with Compumeric Engineering, Inc. to provide two hundred and fifty-two (252) Flex Series stainless steel trash and recycle receptacles for the Convention and Sports Facilities Department (CSF), for the Henry B. Gonzalez Convention Center (HBGCC), for a total cost of \$210,893. Funding is available from the Hotel Occupancy Tax (HOT) Fund.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is the offer submitted by Compumeric Engineering, Inc. to provide one hundred and seventy (170) 38-gallon, Series FX36SS and eighty-two (82) 50-gallon, Series FX50-SS Flex Series stainless steel custom trash and recycle receptacles to be used at the HBGCC for the Convention and Sports Facilities Department (CSF).

The Flex Series stainless steel trash and recycle receptacles are currently located and utilized throughout the building in all public spaces, to include walkways and meeting rooms, at the HBGCC. This purchase will add to existing inventory and would be an exact match, for uniform appearance at HBGCC. The additional Flex Series 38-gallon are a smaller replica of the current

50-gallon receptacles. These will be replacing the current smaller 33-gallon trash receptacles in all HBGCC meeting rooms.

The City issued a Request for Offer (RFO) for “Customized Trash Receptacles for Convention and Sports Facilities Department (CSF)” (RFO 6100018819) to Compumeric Engineering, Inc, a sole source vendor, on January 27, 2025, with a submission deadline of January 31, 2025. Compumeric Engineering Inc., submitted an offer, met the published specifications and is recommended for contract award.

These specific customized trash and recycle receptacles are being purchased as a sole source exemption according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with their signature, that all items offered are considered a sole source. Compumeric Engineering, Inc. is the sole certified manufacturer of the Flex Series stainless steel custom trash and recycle receptacles. The trash and recycle receptacles Series FX36SS and FX50-SS were designed and purchased specifically for the Henry B. Gonzalez Convention Center.

The initial term of the contract will be upon award by City Council and will terminate upon delivery of all goods ordered.

#### **ISSUE:**

This contract will provide for the purchase and delivery of two hundred and fifty-two (252) Flex Series stainless steel trash and recycle receptacles, Series FX36SS and Series FX50-SS, at the Henry B. Gonzalez Convention Center. The Flex Series stainless steel receptacles are corrosion resistant galvanized steel and have a UV resistant powder coat that will last for years in the harshest of environments. The trash and recycle receptacles have a 1-year warranty. The receptacles are used by the Convention and Sports Facilities Department to support events held at the Henry B. Gonzalez Convention Center and have a life cycle of 10-15 years.

This contract is exempt from competitive bidding and is excluded from the scope of the Small Business Economic Development Advocacy (SBEDA) program.

This contract is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, the Convention and Sports Facilities Department will not have sufficient inventory to support events at the Henry B. Gonzalez Convention Center and will be required to process individual procurements as the need arrives. This could present mismatched trash and recycle receptacles displaying an unprofessional appearance for events and meetings held in the meeting rooms.

**FISCAL IMPACT:**

This ordinance authorizes a contract with Compumeric Engineering, Inc. to provide two hundred and fifty-two (252) Flex Series stainless steel trash and recycle receptacles for the Convention and Sports Facilities Department (CSF) for the Henry B. Gonzalez Convention Center (HBGCC), for a total cost of \$210,893. Funding is available from the Hotel Occupancy Tax (HOT) Fund.

**RECOMMENDATION:**

Staff recommends approval of this ordinance.

This contract was procured based on a sole source exemption and a Contract Disclosure Form is not required.