



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 12

Agenda Date: March 21, 2024

In Control: City Council A Session

DEPARTMENT: Public Works Department

DEPARTMENT HEAD: Razi Hosseini

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Professional Services Agreements for National Environmental Policy Act (NEPA) Environmental Consulting Services

SUMMARY:

Ordinance approving the negotiation and execution of five (5) On-Call Professional Services Agreements with Adams Environmental, Inc.; CP&Y, Inc.; Pape-Dawson Engineers, LLC; Poznecki-Camarillo, LLC; and SWCA, Incorporated to provide as-needed National Environmental Policy Act (NEPA) Consulting Services related to federal transportation projects, capital improvement bond projects, and other City projects, located citywide for a total of \$15,000,000. Each agreement is for a three-year term with option to renew each agreement for up to two additional one-year extensions at the City's discretion, for an amount not to exceed \$3,000,000 per agreement inclusive of renewals. Funding is available from various sources, including 2017 General Obligation Bond Funds, 2022 General Obligations Bond Funds, General Fund, Certificates of Obligation, and other debt proceeds included in the FY 2024 – FY 2029 Capital Improvements Program.

BACKGROUND INFORMATION:

Project Background

The Public Works Department Environmental Management Division, is responsible for assessing all environmental impacts related to transportation and drainage improvement projects, determining potential environmental impacts, and obtaining environmental clearances from the federal and state regulatory agencies for all Bond projects, federally funded projects, and capital improvement projects prior to construction advertisement. These environmental could include impacts to water quality, air quality, hazardous materials, noise, endangered species, cultural resources, vegetation, economic justice, and public involvement.

Staff will use these on-call environmental consulting contracts as needed to assist with various environmental investigations associated with the current and future City capital improvement projects.

Procurement of Services

A Request for Qualifications (RFQ) was released in August 28, 2023 in the San Antonio Hart Beat, the City's website, the Texas Electronic State Business Daily, on TVSA, and through the online bidding website CivCast. Responses were due on October 20, 2023, and nineteen (19) submittals were received. A selection committee consisting of representatives from the Public Works Department and Texas Department of Transportation (TxDOT), evaluated and ranked the submissions and scored the submittals. Scoring was based on the published evaluation criteria, which included evaluation of Experience, Background, and Qualifications of Firm, Key Personnel, and Key Sub-Consultants; Understanding of the Project and Proposed Management Plan; and Experience in the San Antonio Region and Past Performance.

Due to the utilization of federal dollars, this contract is within the scope of the Disadvantaged Business Enterprise (DBE) Program rather than the Small Business Economic Development Advocacy (SBEDA) Program. However, due to the lack of available firms and/or subcontracting opportunities a DBE goal could not be applied. However, the awarded firms are encouraged to submit good faith efforts plans for race neutral firms.

These contracts were developed utilizing a formal Request for Qualifications (RFQ) process; therefore, as required by the Ethics Ordinance, Contracts Disclosure Forms have been included herein as attachments.

A post-solicitation briefing was held with the Audit Committee on January 9, 2024 for this solicitation.

ISSUE:

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Staff will utilize these on-call environmental consulting services on an as-needed basis to assist with the research and preparation of environmental documents for transportation and drainage improvement projects in accordance with local, state and federal environmental requirements. The NEPA related services to be provided by these firms will include, but are not limited to, the following:

- NEPA documentation in accordance with TxDOT and Federal Highway Administration requirements
- Waters of the U.S.
- Cultural Resources
- Endangered Species
- Socioeconomic
- Public Involvement
- Noise/Air
- Cumulative Impacts
- Vegetation
- Hazardous Materials

These documents must be approved by federal and state regulatory agencies prior to bidding for construction.

ALTERNATIVES:

Alternatively, the City could require staff to release a RFQ for each project as National Environmental Policy Act (NEPA) Consulting Services needs are identified. However, this would significantly impact the timely delivery and completion of environmental clearances, affecting project delivery schedules and impeding the City's ability to comply with local, state, and federal environmental regulations.

FISCAL IMPACT:

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Capital Improvements Program.

Requirements and associated work activities will be detailed in individual task orders. The City makes no minimum guarantee pertaining to the volume of work. Expenditures for these task orders are subject to available funding. If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action.

RECOMMENDATION:

Staff recommends approval of this ordinance approving the negotiation and execution of five (5) On-Call Professional Services Agreements with Adams Environmental, Inc.; CP&Y, Inc.; Pape-Dawson Engineers, LLC; Poznecki-Camarillo, LLC; and SWCA, Incorporated to provide as-needed National Environmental Policy Act (NEPA) Consulting Services related to federal transportation projects, capital improvement bond projects, and other City projects, located citywide for a total of \$15,000,000.