



City of San Antonio

Contract Cover Sheet

Tracking Number: 25-208154

MEETING DATE: June 26, 2025

DEPARTMENT: Neighborhood and Housing Services

DEPARTMENT HEAD: Veronica Garcia, Director

CONTRACT TYPE: Professional Services

PROCUREMENT METHOD: Amendment

CONTRACT DESCRIPTION:

Amendment for On-Call Title Report Services Agreement for Neighborhood and Housing Services Department (NHSD)

CONTRACT INFORMATION:

This is an amendment to extend the professional services agreement for On-Call Title Report Services for three (3) months to allow continuation of services while a new contract is solicited for these services to support NHSD with real estate title services for various projects within City limits. NHSD requires real estate title services on an as-needed basis to include title report services, escrow settlement services, and lenders title policy services. [Lori Houston, Assistant City Manager; Veronica Garcia, Director, Neighborhood and Housing Services Department]

City Programs: SBEDA Program – SBEDA tools were not applied; Local Preference Program – not applicable to this contract.

Awarded Vendor(s): Priority Title & Escrow, LLC

Term of Contract: Extended for 3 months through September 30, 2025

Total Contract Value: Increased by \$50,000; total contract value not to exceed \$425,000

Funding Source: General Fund FY 2025 Adopted Budget