



# City of San Antonio

## Agenda Memorandum

**File Number:**

---

**Agenda Item Number:** {{item.number}}

**Agenda Date:** November 30, 2023

**In Control:** City Council A Session

---

**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Off Road Equipment

**SUMMARY:**

This ordinance authorizes contracts with American Sales & Service Inc.; Associated Supply Company Inc.; BD Holt Co.; Harris County Rentals LLC DBA Texas State Rentals; HCOP, LLC Hill Country Outdoor Power; and Vermeer Equipment of Texas LLC., to provide off road equipment for a total cost of \$380,056.78. Funding in the amount of \$202,716.78 is available from the Equipment Renewal and Replacement Fund FY 2024 Adopted Budget, \$78,090.00 is available from the General Fund FY 2024 Adopted Budget, \$99,250.00 is available from the Solid Waste Operating and Maintenance Fund FY 2024 Adopted Budget.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action are proposals submitted by American Sales & Service Inc.; Associated Supply Company Inc.; BD Holt Co.; Harris County Rentals LLC DBA Texas State Rentals; HCOP, LLC Hill Country Outdoor Power; and Vermeer Equipment of Texas LLC., to provide (1) Tired Pneumatic Roller for Public Works, (1) Walk - Behind Trencher & Trailer Combo for Parks and Recreation, (2) 6,000 lb. Pneumatic Tired Forklift LPG for Solid

Waste Management, (1) Stand – On Blower for Public Works, (2) 525 lb. Trailer Mounted Hot Water Pressure Washer for Public Works, (1) Loader Backhoe with 24’ Bucket for Solid Waste Management, and (1) Hammer Attachment for a Skid Loader for Public Works. This equipment will be used by the Parks & Recreation, Public Works, and Solid Waste Management Departments. This equipment will be used for stormwater drainage management, streets maintenance and repair, pipe installations, and homeless encampment clean up.

The off road equipment in these contracts is classified by the U.S. Environmental Protection Agency (EPA) as having Tier 4 Final engine efficiency ratings. The EPA ranks engine emissions from Tier 1 being the lowest rating to Tier 4 Final as the highest fuel-efficiency rating. Electric alternatives of this equipment are not readily available due to market availability. This equipment is not part of the Federal Highway Administration classification system for emissions or fuel economy and is regulated and certified by the EPA.

The City issued an Invitation for Bid (IFB) for “Off Road Equipment” (IFB; 6100017289) on August 11, 2023, with a submission deadline of August 28, 2023. The IFB was advertised in the HartBeat, TVSA channel, the City’s Bidding & Contracting Opportunities website, the San Antonio e-Procurement System and an email notification was released to a list of potential Respondents. Ten proposals were received. American Sales & Service Inc.; Associated Supply Company Inc.; BD Holt Co.; Harris County Rentals LLC DBA Texas State Rentals; HCOP, LLC Hill Country Outdoor Power; and Vermeer Equipment of Texas LLC., are recommended for contract award based on the published bid specifications.

The initial term of the agreement will be for the period upon award by City Council and will terminate upon delivery of all goods ordered.

**ISSUE:**

These contracts will provide 4 off road equipment replacements for Public Works and Solid Waste Departments. The replacement of these units is consistent with the Equipment Renewal and Replacement Fund (ERRF) program. Five pieces of equipment will be additions to the City fleet for Parks & Recreation, Public Works and Solid Waste Management Departments.

The life expectancy for this equipment is 120 months.

All equipment provided comes with a minimum of 12 months warranty that will start the day each unit is placed in service.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

For Item 2, Item 4, and Item 8: The recommended award is to the lowest responsive bidder, who is also a local business; therefore, application of the Local Preference Program was not required.

For Item 3 and Item 6: There were no bids submitted from local bidders for this contract; therefore, the Local Preference Program was not applied.

For Item 5 and Item 7: In accordance with the Local Preference Program, no local preference was applied since the local bidder is not within 5% of the recommended lowest non-local bidder.

Item 1 will be re-solicited at a later date.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was applied to this contract.

### **ALTERNATIVES:**

Should these contracts not be approved, continuing to use existing equipment is not possible for certain items once they become inoperable. Staff may be required to rent equipment incurring additional cost to the inevitable equipment replacement. The current equipment has met the age and/or maintenance requirement for replacement. Either parts have become obsolete, or it is no longer economically feasible to repair.

### **FISCAL IMPACT:**

This ordinance will approve contracts with American Sales & Service Inc.; Associated Supply Company Inc.; BD Holt Co.; Harris County Rentals LLC DBA Texas State Rentals; HCOP, LLC Hill Country Outdoor Power; and Vermeer Equipment of Texas LLC., to provide off road equipment for a total cost of \$380,056.78. Funding in the amount of \$202,716.78 is available from the Equipment Renewal and Replacement Fund FY 2024 Adopted Budget, \$78,090.00 is available from the General Fund FY 2024 Adopted Budget, \$99,250.00 is available from the Solid Waste Operating and Maintenance Fund FY 2024 Adopted Budget.

### **RECOMMENDATION:**

Staff recommends approval of an ordinance for acceptance of a contract with American Sales & Service Inc.; Associated Supply Company Inc.; BD Holt Co.; Harris County Rentals LLC DBA Texas State Rentals; HCOP, LLC Hill Country Outdoor Power; and Vermeer Equipment of Texas LLC., to provide off road equipment for a total cost of \$380,056.78.

These contracts were procured on the basis of a low bid and a Contract Disclosure Form is not required.